



**Minutes of Credition Town Council's Property & Allotments Committee Meeting,  
held on Tuesday, 12<sup>th</sup> July 2016, at 6.00 pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Miss J Harris (Committee Chairman) & Mr A Wyer

**In Attendance:** Miss E Lucas, Assistant to the Town Clerk & Mayor  
Ms P Tearle, Chair of the Boniface Allotments Association

**1. To Elect a Committee Chairman 2016-2017**

It was **resolved** for Cllr Harris to be Committee Chairman for 2016-2017. (Proposed by Cllr Wyer)

**2. To Elect a Committee Deputy Chairman for 2016-2017**

It was **resolved** for Cllr Szabo to be Committee Deputy Chairman for 2016-2017 subject to Cllr Szabo's approval. (Proposed by Cllr Wyer)

**3. To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllrs Mr D Webb and Mr M Szabo. (Proposed by Cllr Wyer)

**4. Declarations of Interest**

Cllr Wyer declared a personal interest as an allotment tenant at the Exhibition Road allotment site.

**5. Public Question Time**

There were no questions.

**6. Order of Business**

There were no changes to the order of business.

**7. Chairman's and Clerk's Announcements**

There were no announcements.

**8. Property & Allotments Committee Minutes – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 10<sup>th</sup> May 2016.** Copies had been circulated with the agenda. It was **resolved** to approve, and sign, the minutes of the Property & Allotments Committee Meeting held on 10<sup>th</sup> May 2016, as a correct record. (Proposed by Cllr Wyer)

**9. Matters Arising**

There were no matters arising

**10. Allotments CTC Allotments**

**a) To consider the following issues and agree a course of action:**

➤ **Vacant plots, Non-cultivation Notices and Notices To Quit**

The Assistant advised members that one Non-cultivation Notice had been issued at Barnfield. This plot would be re-inspected in the next two weeks. Ms Tearle advised that the plot was looking considerably better. The Assistant also advised that there is currently one vacant plot at Exhibition Road.

➤ **Boundary walls at Moffats Land**

The Assistant explained that the Town Clerk had some concerns regarding the boundary walls at Moffats Land, following a recent inspection, as the brick work seemed to be deteriorating. Advice and quotations are currently being obtained from local contractors to make the walls sound. These quotations will be brought to the attention of the Committee at its next meeting.

➤ **Historical waste issues**

The Assistant advised members that there had been a build-up of rubbish on some plots at Exhibition Road. Allotment holders were written to and asked to take any rubbish to a designated area at the allotments. This rubbish was removed by a waste disposal contractor at a cost of £240.00.

**b) To consider matters raised by the Boniface Allotments Association**

No issues were raised. Ms Tearle advised members that the annual allotment judging had taken place and there was a clear indication that most allotment plots had improved.

**c) To consider matters and issues raised by allotment tenants**

No issues were raised.

*Ms P Tearle left the meeting at 6.14 pm*

**11. To receive an update from the Clerk on the following matters:**

- **Fingerpost outside Nessie's Bistro**  
The refurbishment of the fingerpost has been completed and inspected.
- **Treating of benches**  
The treating of the benches has been completed and inspected.
- **The Pride In Park Award plaque**  
The Pride in Park Award plaque has been mounted to one of the noticeboards in the Peoples Park Scout Memorial Garden at a total cost of £60.00.
- **Cleaning the brass plates inside the Peoples Park Scout Memorial Garden**  
Scout Leader, Debbie Richards, will be cleaning the brass plates in the coming weeks.
- **Visibility issues being caused by the tree growing at the junction of Buller Road and Peoples Park Road**  
The Assistant advised members that no further action would be taken as this tree was not highlighted as a safety issue in the QTRA.
- **Power washing the Peoples Park Scout Memorial Garden and paths**  
The power washing of the Peoples Park Scout Memorial Garden and paths has been completed and inspected. The Assistant advised that sections of mortar were missing between some of the joints in the paving slabs. Quotations are being obtained for these joints to be filled.
- **Painting of street furniture**  
The Assistant advised members that advice had been provided by the local Neighbourhood Highways Officer. The Council could instruct a team to paint Devon County Council owned street furniture as long as one of the members was community event trained or Chapter 8 trained. Before starting the work it would be necessary to complete full risk assessments, method statements and arrange the provision of protective clothing and equipment, including barriers and tape.

12. To consider the Quantified Tree Risk Assessment report for all Town Council owned land and agree any further actions. A copy of the report had been issued with the agenda. It was resolved to carry out the Priority Code 1 works, as detailed in the Schedule of Recommended Tree Works. (Proposed by Cllr Wyer)

It was further resolved to instruct A. M. Lane Ltd to carry out the recommended aerial inspections at a total cost of £480.00 + VAT, with the money being allocated from the Scheduled Tree Maintenance budget. (Proposed by Cllr Wyer)

13. To consider purchasing a flower trough that can be located behind the Peoples Park Road sign to hold grit bags and agree a course of action. Information relating to this item had been issued with the agenda. Members were happy with the design and style suggested however members queried whether one could be found more locally. It was resolved to allocate a maximum of £60.00 from the Peoples Park Maintenance budget to purchase a flower trough.

14. To consider a quotation for repair works to be carried out to the St Boniface Statue located in Newcombes Meadow and agree a course of action. A copy of the quotation had been issued with the agenda. It was resolved to accept the quotation received from F J Stevens & Son for £120.00 + VAT, with the money being allocated from the Boniface Statue Ear Marked Reserve budget. (Proposed by Cllr Wyer)

15. To discuss this Committee's aims and objectives for the next six years in order for them to be considered in the development of Crediton Town Council's Strategic Plan.  
No further ideas were discussed.

16. Business brought forward - At the direction of the Chairman, to report on matters not on the agenda and for information only. There was no business brought forward.

17. Close  
The meeting closed at 6.30 pm



13-9-16.