



Credition Town Council



Page 73

**Minutes of Credition Town Council Meeting, held on
Tuesday, 17th February 2015, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch, Miss J Harris, Mrs L Brookes-Hocking, Mr A Wyer, Mr M Szabo, Mr D Webb, Mr N Way, Mrs A Hughes, Mr P Vincent and Mr J Downes

In Attendance: Mrs Becky Tanner, Credition Town Police Community Support Officer
District Councillor Mr M Binks
Mr Charles Mossman, Sustainable Credition
Mr Andrew Shadrake, DARE,
Mrs Clare Dalley, Town Clerk
1 member of the press and 1 member of the public

Absent: Cllr Miss G Ford

1502/228 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr R Adams and apologies from Cllr Brookes-Hocking who must leave the meeting at 8.00 pm. (Proposed by Cllr Harris)

1502/229 Declarations of Interest

Cllrs Way and Downes declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority

Cllr Way declared a personal interest as a Devon County Councillor in agenda item 23 'To consider Devon County Council's proposals to reduce its public transport budget by reducing services and agree a course of action'.

1502/230 To meet the new Credition Town Police Community Support Officer, Becky Tanner.

Cllr Letch welcomed and introduced PCSO Becky Tanner the new Credition Town PCSO. Becky introduced herself to Councillors and then left the meeting.

1502/231 To receive a presentation from Charles Mossman, Sustainable Credition and Andrew Shadrake, DARE, regarding the Credition Community Energy project.

The Chairman welcomed Mr Mossman and Mr Shadrake, who provided an interesting and informative presentation on the Credition Community Energy Project.

1502/232 Public Question Time

Mr Higgs asked how many Councillors were aware of Oasis, a support group for carers that meets at Credition Hospital on a monthly basis. Oasis exists to provide help and support to carers. The number of carers attending is falling and if the decline continues, the support group may have to disband. Mr Higgs asked Councillors to help raise awareness of the group and encourage carers to attend.

1502/233 Order of Business

There were no changes to the order of business.

1502/234 Chairman's and Clerk's Announcements

There were no announcements.

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Initials.....

1502/235 **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 20th January 2015, as a correct record. Copies had been circulated with the agenda.

It was **resolved** to approve, and sign the amended minutes of the Town Council meeting held on 20th January 2015, as a correct record. (Proposed by Cllr Brookes-Hocking)

1502/236 **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 20th January 2015, for information only.**

Minute number 1501/205 - Cllr Szabo requested an update from the Clerk. The Clerk advised the matter had been reported to Mid Devon District Council and she was waiting for an update.

1502/237 **To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:**

- Floral Crediton Committee Meeting held on 27th January 2015
- Administration & Personnel Committee Meeting held on 3rd February 2015
- Peoples Park Wildlife Area Committee Meeting held on 4th February 2015
- Grants Committee Meeting held on 10th February 2015

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Floral Crediton Committee Meeting held on 27th January 2015. (Proposed by Cllr Harris)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Administration & Personnel Committee Meeting held on 3rd February 2015. (Proposed by Cllr Harris)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Peoples Park Wildlife Area Committee Meeting held on 4th February 2015. (Proposed by Cllr Brookes-Hocking)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Grants Committee Meeting held on 10th February 2015. (Proposed by Cllr Harris)

1502/238 **Mid Devon District Council – Planning Applications**

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [14/02141/MFUL](#)

Proposal: Erection of 10 dwellings with associated infrastructure and parking (Revised Scheme)

Location: Newcombes Resource Centre, Newcombes, Crediton, EX17 2AB

Applicant: Jenner Homes, Rollestone House, Pennsylvania Road, Exeter, EX4 5BJ

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

Reference: [15/00039/FULL](#)

Proposal: Erection of an extension

Location: Graphic Plc, Down End, Lords Meadow Industrial Estate, Crediton, EX17 1HN

Applicant: Mr Rob Holland, C/o Mr Neil Maud, XL Planning and Design Ltd, 1A Fore Street, Cullompton, EX15 1JW

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)



Initials.....

Reference: [15/00059/FULL](#)
 Proposal: Change of levels and surface finish of driveway
 Location: Cobwebs, Barnfield, Crediton, EX17 3HY
 Applicant: Mr J Foxford, Foxfords Ltd, Eden House, Jericho Street, Thorverton, EX5 5NY

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

Reference: [15/00106/FULL](#)
 Proposal: Erection of a dwelling
 Location: 11 Okefield Avenue, Crediton, EX17 2DJ
 Applicant: Mrs B Rendell, 36B Argyle Road, West Ealing, London, W13 8AA

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

1502/239

Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed: (Proposed by Cllr Letch)

Reference: [14/02038/TPO](#)
 Proposal: Application to fell 1 Black Pine tree protected by Tree Preservation Order 14/00005/TPO
 Location: 1 Springfield, Western Road, Crediton, EX17 3NG
 Applicant: Mr P Huda, 1 Springfield, Western Road, Crediton, EX17 3NG

Reference: [14/02012/FULL](#)
 Proposal: Erection of replacement barn for garaging, garden machinery and general storage
 Location: Henley House, Crediton, EX17 3PR
 Applicant: Mr M Rose, Henley House, Crediton, EX17 3PR

Reference: [14/02013/LBC](#)
 Proposal: Listed Building Consent for the erection of replacement barn for garaging, garden machinery and general storage
 Location: Henley House, Crediton, EX17 3PR
 Applicant: Mr M Rose, Henley House, Crediton, EX17 3PR

Reference: [14/02010/CAT](#)
 Proposal: Notification of intention to fell 1 Sycamore and reduce canopy of 1 sycamore by 5-6 metres in a Conservation Area
 Location: Land at NGR 283053 100584 (Peoples Park) Peoples Park Road, Crediton
 Applicant: Mr S Hooper, Hooper Services, 62 Beech Park, Crediton, EX17 1HW

1502/240

Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 7th January 2015 to 17th February 2015 inclusive and to receive the bank reconciliation. The schedules of payments and receipts were issued prior to the meeting. It was **resolved** to approve the payments totaling £15,524.82, the receipts totaling £7,475.39 and to accept the bank reconciliation, copies of which are attached to these minutes as Appendix One. (Proposed by Cllr Harris)

1502/241

To examine and agree the list of internal bank account transfers. The documentation relating to this item had been issued prior to the meeting. It was **resolved** to agree the list of internal bank account transfers, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Harris)

12

Initials.....

- 1502/242** To receive a list of outstanding debts owed to Crediton Town Council. The documentation relating to this item had been issued prior to the meeting. It was resolved to note the outstanding debts of £10.96, a copy of which is attached to these minutes as Appendix Three. (Proposed by Cllr Harris)
- 1502/243** **Budget Review – To review the budget for the year to date.** The Clerk circulated the budget sheet. It was resolved to note the budget sheet and the information contained therein, a copy of which is attached as Appendix Four. (Proposed by Cllr Harris.) Cllr Letch requested that the minutes record the Council's thanks to the office staff for making the Council finances so clear.
- 1502/244** To receive a report from the Council's internal control checkers, following
a) the monthly random inspection
b) a review of internal controls
and agree any actions.
A copy of the report had been issued with the agenda. It was resolved to note the report with no further actions. (Proposed by Cllr Harris)
- 1502/245** To review and approve the Council's Investment Strategy. A copy of the Strategy had been issued with the agenda. It was resolved to approve the Council's Investment Strategy. (Proposed by Cllr Hughes)
- 1502/246** To agree for £1,077.77 to be moved from the salaries budget to the Neighbourhood Plan project budget, in order to acquire Neighbourhood Plan administration support following the Clerk's withdrawal as Neighbourhood Plan Administrator.
It was resolved for £1,077.77 to be moved from the salaries budget to the Neighbourhood Plan project budget, in order to acquire Neighbourhood Plan administration support following the Clerk's withdrawal as Neighbourhood Plan Administrator. (Proposed by Cllr Harris)
- 1502/247** To consider and amend/agree a new Crediton Town Council Protocol on Member and Officer Relations.
A copy of the protocol prepared by the Clerk had been issued with the agenda. It was resolved to approve and adopt the new Crediton Town Council Protocol on Member and Officer Relations. (Proposed by Cllr Hughes)
- 1502/248** To appoint a representative to the newly formed Crediton Traders Group and agree procedures for reporting back to the Council.
It was resolved to appoint Cllr Webb as a representative to the newly formed Crediton Traders Group. (Proposed by Cllr Harris)
- 1502/249** To receive the following proposal from Cllr Vincent:
"Crediton Town Council should sub-divide the sum raised for Localism Projects and declare publicly where these funds are intended to be spent and over what period."
A statement prepared by Cllr Vincent in support of this proposal had been issued with the agenda. Cllr Vincent made and spoke for his proposal and Councillors discussed it. The proposal failed.
- 1502/250** To consider Devon County Council's proposals to reduce its public transport budget by reducing services and agree a course of action.
Information relating to this item had been issued with the agenda. The cuts were discussed and Councillors expressed grave concerns regarding the impact such cuts will have on the Crediton community, with no buses running after 8.00pm and no town bus service, which also follows the removal of the Tesco bus services.

Cllr Way advised Council to take immediate action by writing to Devon County Council before its scheduled budget meeting on Thursday 19th February 2015, objecting to the removal of the services.

It was resolved to write to Devon County Council advising it the Town Council is appalled by the proposed cuts to the public transport budget, which will result in an unacceptable withdrawal of bus services in Crediton and request they reconsider the proposals, with a view to retaining all bus services, with a reduction in the service only if absolutely necessary. (Proposed by Cllr Way)

Cllr Brookes-Hocking left the meeting 8.00pm

1502/251 Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

Cllr Downes:

- Advised that whilst delivering the Neighbourhood Plan Household Survey he had been astonished at how many people buy and read the Crediton Courier. The majority of residents he delivered to were aware of the survey through the articles in the newspaper. Cllr Downes congratulated the Courier on its achievements.

Cllr Hughes

- Had attended and chaired a recent Children's Centre meeting. All was going well, a date had not yet been set for its relocation and negotiations are ongoing.

1502/252 Correspondence and Matters To Note - To receive Council correspondence and matters to note. Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence:

1. Crediton Area History & Museum Society - Bow History Group Dartmoor Prison Talk
2. Dept. for Transport - Parking in Crediton
3. DCC - Temporary Traffic Notice Road from Village Cross to Hookway Cross
4. Mid Devon Children's Centre - January 2015 Newsletter
5. Newcombes Meadow Community Group - Notice of AGM
6. MDDC - Emergency Planning Workshops
7. Devon CCG - Update for Public & Stakeholders on Urgent & Necessary Measures
8. DCC - Temporary Traffic Notice A396 Bickleigh Bridge
9. DCC - Planned carriage works January/February 2015
10. D&C Police - Community message re: supermarket & petrol kiosk thefts
11. MDDC - Notification of Planning Appeal
12. DCC - 341 & 342 Bus Service complaint response
13. Residents' complaints - 341 & 342 Bus Service
14. Mr Gillard - Enquiry re: gritting of Barnstaple Cross to Forches Cross
15. Ms Flogan - Complaint re: Crediton Station car park
16. Changes to five Mid Devon Conservation Areas
17. Road Closure for planned maintenance works - Mill Street
18. Mr Somerville - Letter to Cllr Letch
19. British Weights and Measures Association - Gardening Allotments
20. People & Places - Continuing the Ethos of Action for Market Towns
21. DCC - Community News Roundup January 2015
22. Okehampton Town Council - Notes from Destination Okehampton Meeting
23. Mr Clapson - Request for speed restrictions and notices
24. Jacobs Ltd. - Temporary Traffic Regulation Order A3072 Bickleigh Castle Junction
25. Crediton Area History & Museum Society - Newsletter January 2015
26. Cheriton Fitzpaine Parish Council - Letter re: St Lawrence Green Toilets
27. Ms Wood - Concerns re: Maintenance of vegetation on QE Drive

Initials

28. *Torrige, North, Mid, and West Devon CAB - January 2015 Newsletter*
29. *The Teenage Market - Crediton Teenage Market*
30. *Mr Johann - Request for stamps*
31. *DALC - E-bulletin February 2015*
32. *Devon Communities Together - Information & Advice Surgery*
33. *DCC - Temporary Traffic Order Four Mills Lane*
34. *DCC - Temporary Traffic Notice Mill Street*
35. *Senior Siren - Magazine*
36. *Sustainable Crediton - Newsletter*
37. *Crediton Congregational Church - Report on Justice Day 2014*
38. *DCC - Temporary Traffic Notice Mill Street: Revised Dates*
39. *Crediton Area Children's Centre - Spring Half-Term Activities 2015*
40. *Crediton Public Health Team - New Clinic*
41. *MDDC - Local Plan Review Proposed Submission and CIL Draft Charging Schedule Consultation*
42. *Mid Devon Community Safety Partnership - Invitation to annual meeting*
43. *Devon CCG - Update on Monitor investigation into commissioning of community services in Crediton*
44. *Cllr Cashmore - Report from EFRA Sub Committee and personal evidence submission*
45. *Exeter Volunteer - Wig Wednesday Event*
46. *DCC - Temporary Traffic Notice A377 East Street*
47. *Cllr Cashmore - Problems with Rural Broadband in Devon*

Matters To Note:

1. *MDDC – Audit Committee Agenda*
2. *MDDC – Extraordinary Meeting Agenda*

Letter 18 - It was **resolved** for the Clerk to reply to the author advising them of the County Council's stance on the matter. (Proposed by Cllr Letch)

Letter 23 - The Clerk confirmed that the issues raised would be considered at the Policy & Forward Planning Committee Meeting, being held on Tuesday, 24th February 2015.

Letter 27 – Cllr Way confirmed he was liaising with the County and District Council regarding these matters.

Letter 15 – Cllr Szabo expressed concern that the problem had not been resolved. Cllr Way confirmed he is liaising with the County Council to remedy the situation.

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Harris)

1502/253 Business brought forward

Cllr Szabo

- Reported new signs had appeared on Belle Parade in relation to the cycle path.

Cllr Downes

- There appeared to be a redundant road sign on Westmead Road and requested its removal. Cllr Way confirmed he would investigate and take any necessary action.

Cllr Vincent

- Had attended a Friends of Crediton Library meeting where a discussion had taken place regarding Devon County Council intentions to make library services separate entities, which could make them more vulnerable in the future.

TZ

Cllr Way

- Had attended an Exeter and Devon rail meeting. Whilst the group had secured an extra train carriage in the morning, negotiations were ongoing with First Great Western and South West Trains to secure an agreement for the release of another carriage to be used on the line.

Cllr Hughes

- A resident had requested a dropped kerb between the exit of the Three Little Pigs and Granary Lane as wheelchair users are finding it extremely difficult to manoeuvre.

Cllr Binks

- He had attended the opening of the George Hill affordable homes and was concerned to note the Town Council was not represented. The Clerk and Chair advised that they knew nothing about it. No information or invitation had been sent to the Town Council.

Cllr Letch

- Wheelchair users are unable to use the pavement on Union Terrace due to the lack of a dropped kerb. This means they are forced to use the road, which is unsafe and holds up traffic. The same issues are also experienced by people with prams and pushchairs.

PART TWO

1502/254 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch, seconded by Cllr Harris)

1502/255 **To receive recommendations/nominations for individuals who will receive a Crediton Town plate at the Mayor's Reception 2015.**
Councillors were reminded that this is to recognise the efforts of those who demonstrate outstanding commitment to the well-being of Crediton and the community. Due to the confidential nature of this item no further information can be disclosed at this time.

1502/256 **To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree a course of action.**
The Clerk provided Councillors with an update. Due to the confidential nature of this item no further information can be disclosed.

1502/257 **Close**
The meeting closed at 8.40 pm

Signed..... 

Date: 17/3/15