



**Minutes of Credition Town Council's Property and Assets Committee held on Tuesday 22 February 2022 at 19.00 at Old Landscore School, Greenway, Credition**

- Present:** Cllrs F Letch (Chairman), E Brookes-Hocking, J Harris, M Szabo, G Cochran and J Cairney
- Apologies:** Cllrs S Huxtable and L Martin
- In Attendance:** Lisa Blake, Projects Officer  
One member of the public

**44. To receive and accept apologies**

The meeting was opened at 7.00pm. It was **resolved** to accept the apologies of Cllrs Huxtable and Martin (Proposed by Cllr Letch)

**45. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

Cllrs Letch & Cairney declared that as a member of more than one authority, any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority

**46. Public Question Time- To receive questions from members of the public relevant to the work of the committee**

The member of the public asked how many community groups were currently using Old Landscore School. The Projects Officer advised that there were currently no community groups using Old Landscore School at the present time and that some remedial works were due to be undertaken imminently. The Youth Team would be using the facilities on occasions once these had been completed.

**47. To note that decisions will be made with the climate emergency at the forefront of decision and policy making**

It was **noted** that decisions would be made with the climate emergency at the forefront of decision and policy making.

**48. Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**

There were no changes to the order of business.

**49. Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make (for information only)**

The Projects Officer confirmed to the Committee that the works on the town clock for the servicing had been completed along with the remedial works at the Boniface Statue.

**50. Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Property and Assets Committee meeting held on 30 November 2021**

It was **resolved** to approve the minutes of the meeting on 30 November 2021. (Proposed by Cllr Harris).

**51. To receive an update on-**

**-Old Landscore School**

The Projects Officer advised that she was waiting for confirmation on when the remedial works on the electrics were going to take place, along with some basic improvements to make the toilets usable. The decoration had taken place, thanks to Turning Tides Maintenance Team.

**-Newcombes Toilets**

A copy of the survey undertaken had been circulated prior to the meeting. The Committee felt that long term there was still some opportunity for the area outside of the toilets. Cllr Szabo said that the opening of one toilet needed to be a priority, along with one additional either mens or ladies to be used as another unisex facility due to the number of people anticipated to attend the jubilee events, with basic improvements required. It was **resolved** to undertake the opening of the existing "disabled" facility with new signage. Cllr Brookes-Hocking requested that section plans and drawings of the existing toilet block are obtained for future development. All Councillors agreed that updating one of the toilets for the event should be considered. It was agreed for Cllr Brookes-Hocking and the Projects Officer to look at the facilities and develop a plan for changes. It was noted that an additional locking system on this door would not be required as it would only be used for additional events where a large usage is expected.

**-CCTV**

The contractors had now completed the remedial works for the system.

**52. To discuss the Town Square second draft lease agreement between Mid Devon District Council and Crediton Town Council (information was circulated prior to the meeting)**

The Town Clerk advised that she was not willing to start the negotiations on the lease until the repair to the surfacing had been dealt with and information relating to the Farmers Market had been obtained. She also advised that a copy of the draft lease would be sent to the Council's solicitor for their initial comments. Councillors agreed that this was the best course of action.

**53. To discuss the land and rental agreement on Stonypark and agree any actions (a copy of the information was circulated prior to the meeting)** Cllr Letch suggested an inspection should take place on the Stonypark land. It was resolved to undertake a valuation on the land as this has not been done for a number of years. (Proposed by Cllr Letch)

**54. To discuss the ongoing maintenance of Peoples Park Wildlife Area and agree any actions.** Cllr Szabo updated the committee on the working day being held on 12 March at 10am. The Projects Officer advised that the posters had been created and would be available for delivery in the next week. The wood chippings had been ordered and would be delivered in time for the event.

- 55. **To consider having the trees near the wildlife area uplifted (this item was requested by Cllr Szabo)** It was **agreed** that quotations should be obtained by the Projects Officer, after a site visit with Cllr Szabo, to establish the work in question and for the quotations to be circulated and work completed as soon as possible (Proposed by Cllr Letch).
  
- 56. **To consider the works required for grinding the tree stump near the large Wellingtonia in Peoples Park (this item was requested by Cllr Szabo)** It was **agreed** that quotations for the work should be obtained and the quote accepted if below £200. (Proposed by Cllr Harris)
  
- 57. **To consider and agree adding wood chips to the top footpath in Peoples Park (this item was requested by Cllr Szabo)** It was **agreed** that the budget should be consulted for available funds and for the Projects Officer to inform the committee once this had been done (Proposed by Cllr Harris).
  
- 58. **To note the date of the next meeting – 19 April 2022**  
The date of the next meeting was noted.
  
- 59. **Close**  
The meeting closed at 7.32pm

Signed.....  
(Chairman)

Date:.....