



**Minutes of Crediton Town Council's Property and Assets Committee held on  
Tuesday 30 November 2021 at 19.00 at Old Lansdown School, Greenway, Crediton**

**Present:** Cllrs F Letch (Chairman), E Brookes-Hocking, J Harris, M Szabo

**Apologies:** Cllrs S Huxtable and L Martin

**In Attendance:** Rachel Avery, Town Clerk  
Cllr N Letch

**29. To receive and accept apologies**

The meeting was opened at 19.01. It was **resolved** to accept the apologies of Cllrs Huxtable and Martin. (Proposed by Cllr Letch).

**30. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

Cllr Letch declared that as a member of more than one authority, any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**31. Public Question Time- To receive questions from members of the public relevant to the work of the committee**

There were no members of the public wishing to speak.

**32. To note that decisions will be made with the climate emergency at the forefront of decision and policy making**

It was **noted** that decisions would be made with the climate emergency at the forefront of decision and policy making.

**33. Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**

There were no changes to the order of business.

**34. Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make (for information only)**

Cllr Letch had emailed the Conservation Officer regarding CCTV signage as per the last meeting but had received no response to date.

**35. Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Property and Assets Committee meeting held on 28 September 2021**

It was **resolved** to approve the minutes of the meeting on 28 September 2021. (Proposed by Cllr Harris).

**36. To receive an update on:**

- **Old Landscore School**

It was **noted** that the signed deed and pre-emption agreement had been sent to the council's solicitor. A meeting of the task and finish group would be arranged for January.

- **Newcombes Toilets**

It was **noted** that the door would be fixed next week. It was **agreed** that a sign would be added to the door advising that it was accessible to all.

Information regarding the reservoir, Section 106 agreement and covenants remain outstanding, which the Town Clerk would chase.

**37. To receive a report on CCTV**

The contractor had been undertaking remedial works to the system this week due to issues around footage glitching. Additional brackets are required for two locations in the High Street, with Specifications for these are awaited. Additional cameras are also being investigated to cover some blackspots.

There had been an issue with regard to Cox's Butchers building last week, but this had been dealt with by the Town Clerk.

**38. To discuss the quotation for the remedial works on the St Boniface Statue and agree any actions**

A copy of the quotation had been circulated prior to the meeting. It was **resolved** to accept the quotation from RJ Brooks and Son at a cost of £378 + VAT. (Proposed by Cllr Letch).

**39. To receive an update on the Town Clock, discuss the quotation(s) for the service of the Town Clock and agree any actions**

One quote had been received, however it was **resolved** that additional time would be given to obtain further quotes. (Proposed by Cllr Brookes-Hocking).

**40. To discuss the ongoing maintenance of Peoples Park Wildlife Area and agree any actions.**

Cllr Szabo reported that several new volunteers had attended the last open day, with the next being booked for 30 March. It was requested that a delivery of wood chippings be ordered for this.

Cllr Szabo requested that more leaflets be printed for the March event.

**41. To discuss the quotations received for the replacement door at the bungalow (previously window) for fire safety and agree any actions**

I was resolved to accept the quotation from MCA Windows at a cost of £1756.80 + VAT. (Proposed by Cllr Brookes-Hocking).

**42. To note the date of the next meeting – 22 February 2022**

The date of the next meeting was noted.

**43. Close**

The meeting closed at 19.20.

Signed.....  
(Chairman)

Date: 02/02/2022