



Crediton Town Council

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 29th January 2019**, at **Crediton Library**, Belle Parade, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

22nd January 2019

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 20th November 2018, and the Extraordinary Crediton Town Council meeting held on Tuesday, 11th December 2018, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Crediton Town Council meeting Tuesday, 20th November 2018, and the Extraordinary Crediton Town Council meeting held on Tuesday, 11th December 2018, for information only.

8. **Police Report** - To receive the Police report.
9. **To receive, and to ratify the decisions therein, the minutes of the following meetings:**
 - **Grants Sub-Committee held on 4th December 2018**
 - **Town Strategy Committee held on 4th December 2018**
 - **Council Affairs Committee held on 11th December 2018**
 - **Town Strategy Committee held on 8th January 2019**
 - **Christmas in Crediton Sub-Committee held on 15th January 2019**
 - **Environment Committee held on 15th January 2019**

(Copies of the minutes will be issued with the agenda.)
10. **Accounts Due for Payment and Receipts** - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 21st November 2018 to 29th January 2019 inclusive and to receive the bank reconciliation. (The schedule of payments and receipts will be issued prior to the meeting.)
11. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
12. **Budget Review - To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
13. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
14. **To consider and agree/amend Crediton Town Council's budgets prepared by the Council's Responsible Financial Officer for the financial year 2019-2020.** (Copies of the draft budget will be issued with the agenda.)
15. **To consider and agree/amend Crediton Town Council's reserve levels for the financial year 2019-2020.** (Copies of the reserve levels will be issued with the agenda.)
16. **To discuss and agree Crediton Town Council's precept for the financial year 2019-2020.** (The precept figures will be issued with the agenda.)
17. **To receive a recommendation from the Town Strategy Committee for Council to approve the Traffic & Urban Realm Feasibility Study final report.** (A copy of the report will be issued with the agenda.)
18. **To receive an update from Cllr Downes on his investigations into a Civilian Flag for Remembrance Day and agree a course of action.**
19. **To consider supporting the Town Team's application to the Communities Together Fund.** (A copy of the application will be issued prior to the meeting.)
20. **To review the format of the Annual Town Meeting, which is organised by the Town Council.**

21. To consider what to do with particular items of furniture owned by the Town Council and whether to lease and/or transfer ownership to Crediton Museum, sell them and/or securely store them for which there will be a cost implication.
22. To discuss and agree the future of the Mayor's Surgery including its name and how it is staffed.
23. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
24. **Correspondence and Matters To Note** - To receive Council correspondence and matters to note. (A list of the correspondence and matters to note will be issued with the agenda.)

PART TWO

25. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.
26. To receive recommendations/nominations for individuals who will receive a Crediton Town plate at the Mayor's Reception 2019. (Councillors are reminded that this is to recognise the efforts of those who demonstrate outstanding commitment to the well-being of Crediton and the community.)
27. Close