



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 13th December 2016**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)

Town Clerk

7th December 2016

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
6. **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 15th November 2016, as a correct record.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 15th November 2016, for information only.

8. Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 16/01168/FULL
Proposal: Change of use of funeral directors (Sui Generis) to office, storage and dog grooming parlour (B1 and B7)
Location: Mucky Mutts, Unit 1, Hermosa, Peoples Park Road, Crediton, EX17 2DD
Applicant: Mrs J Priddle, Mucky Mutts of Devon, Hermosa Workshop, Peoples Park Road, Crediton, EX17 2DD

Reference: 16/01741/HOUSE
Proposal: Replacement of a flat roof with pitched roof on detached garage
Location: Winswood Spinney, Park Road, Crediton, EX17 3BS
Applicant: Mr J De Boyer, Winswood Spinney, Park Road, Crediton, EX17 3BS

Reference: 16/01742/LBC
Proposal: Listed Building Consent for replacement of a flat roof with pitched roof on detached garage
Location: Winswood Spinney, Park Road, Crediton, EX17 3BS
Applicant: Mr J De Boyer, Winswood Spinney, Park Road, Crediton, EX17 3BS

Reference: 16/01205/FULL
Proposal: Variation of condition 2 of planning permission 15/00546/FULL to allow substitute plans in respect of amended entrance porch and new conservatory
Location: Arden House, Union Road, Crediton, EX17 3AL
Applicant: Mr P Warren, 33 Isleworth Road, Exeter, EX4 1QY

Reference: 16/01745/CAT
Proposal: Notification of intention to remove 1 Common Ash tree to ground level within the Conservation Area
Location: 4 Jockey Cottages, Jockey Hill, Crediton, EX17 1DR
Applicant: Mrs V Ladd, Forge House, Upexe, Thorverton, EX5 5ND

Reference: 16/00828/FULL
Proposal: Implementation of DDA compliant internal entrance ramp and works to existing entrance
Location: National Westminster Bank Plc, 133 High Street, Crediton
Applicant: Royal Bank of Scotland C/o Mr James Smith, Bilfinger GVA, St Catherines Court, Berkeley Place, Bristol, BS8 1BQ

Reference: 16/00829/LBC
Proposal: Listed Building Consent for the implementation of DDA compliant internal entrance ramp and works to existing entrance
Location: National Westminster Bank Plc, 133 High Street, Crediton
Applicant: Royal Bank of Scotland C/o Mr James Smith, Bilfinger GVA, St Catherines Court, Berkeley Place, Bristol, BS8 1BQ

Reference: 16/01818/CAT
Proposal: Notification of intention to remove 3 branches from 1 Ash tree within the Conservation Area
Location: Penton House, Penton Lane, Crediton, EX17 1EF
Applicant: Ms L Green, 21 Chestnut Close, Crediton, EX17 1JD

Reference: 16/01884/ADVERT
Proposal: Advertisement Consent to display 1 internally illuminated fascia sign, 1 internally illuminated hanging sign, and 3 non-illuminated wall-mounted panels
Location: Co -Operative Group Limited, 135 High Street, Crediton, EX17 3DU
Applicant: Co-Operative Estates, Department 10114, 5th Floor, 1 Angel Square, Manchester, M60 0AG

9. Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 16/00238/FULL
Proposal: Erection of 4 dwellings and 1 police unit following demolition of existing police station
Location: Devon & Cornwall Constabulary Police Station, Churchill Drive, Crediton
Applicant: Mr G Hughes, Devon & Cornwall Constabulary, Estates Department, Middlemoor, Exeter, EX2 7QH

Reference: 16/01414/LBC
Proposal: Listed Building Consent for conversion of one dwelling into two dwellings and alterations to include erection of porch, scullery and staircases, replacement of single storey rear extension and alterations to access (Revised scheme)
Location: Penton, Penton Lane, Crediton, EX17 1ED
Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED

Reference: 15/01766/FULL
Proposal: Erection of 3 dwellings following demolition of redundant structure and modern buildings
Location: John Symes Trust, North Street, Crediton,
Applicant: Trustees of The John Symes Trust, 14 Cathedral Close, Exeter, EX1 1HA

Reference: 16/01302/FULL
Proposal: Change of use from Class A1 (Retail) to mixed use: Class A1 (Retail) on ground floor and Sui Generis in basement/backroom
Location: 5 High Street, Crediton, EX17 3AE
Applicant: Mr Ross Daniels, 71 Godfrey Gardens, Bow, Crediton, EX17 6HT

Reference: 16/01437/HOUSE
Proposal: Erection of first floor side extension above garage
Location: 25 Cromwells, Meadow, Crediton, EX17 1JZ
Applicant: Mr Adrian Devereaux, 25 Cromwells Meadow, Crediton, EX17 1JZ

Reference: 16/01561/CAT
Proposal: Notification of intention to remove 1 Cherry tree within the Conservation Area
Location: Claremont, Searle Street, Crediton, EX17 2DB
Applicant: Ms D Bradbury, Claremont, Searle Street, Crediton, EX17 2DB

Reference: 16/01431/HOUSE
Proposal: Erection of single storey front and side extension
Location: 8 George Hill, Crediton, EX17 2DT
Applicant: Mr & Mrs John, 8 George Hill, Crediton, EX17 2DT

Reference: 16/01544/HOUSE
Proposal: Erection of single storey extension following demolition of storage building
Location: 20 Winswood, Crediton, EX17 3EX
Applicant: Mrs Robbins, 20 Winswood, Crediton, EX17 3EX

Reference: 16/01336/FULL
Proposal: Change of use of ground floor from commercial tool hire to retail bike outlet, showroom and workshop; Conversion and extension of first floor from a flat to six bedroomed communal accommodation to accommodate customers of the biking business and conversion of second floor to form a two bedroomed apartment (Revised Scheme)
Location: Crediton Tool Hire, Union Road, Crediton,
Applicant: Mr N Paterson, Lower Creedy, Upton Hellions, Crediton, EX17 4AE

Reference: 16/01221/FULL
Proposal: Change of use of part garden for the retention of shed for property letting office (Use Class A2)
Location: Todd Lettings Office, 11 Meadow Gardens, Crediton, EX17 1EJ
Applicant: Ms K Todd, Todd Lettings Office, 11 Meadow Gardens, Crediton, EX17 1EJ

Reference: 16/01555/TPO
Proposal: Application to crown lift 1 Fir tree protected by Tree Preservation Order 99/00007/TPO
Location: Southfield, Southfield Drive, Crediton, EX17 2ET
Applicant: Mrs K Holland, 14 Jocelyn Mead, Crediton, EX17 2EN

10. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts, and bank transfers for the period 16th November 2016 to 13th December 2016 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
11. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
12. **To consider the Council's current unrecoverable debts and agree a course of action.** (Information relating to this item will be issued prior to the meeting.)
13. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)

14. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued with the agenda.)
15. **To consider and agree/amend Crediton Town Council's budgets prepared by the Council's** were issued to members at the November meeting.) **Responsible Financial Officer for the Financial Year 2017 -2018.** (Copies of the draft budget
16. **To consider and agree/amend Crediton Town Council's reserve levels for the financial year 2017-2018.** (Copies of the reserve levels were issued to members at the November meeting.)
17. **To discuss and agree Crediton Town Council's precept for the financial year 2017-2018 and make recommendations to full Council.** (The precept figures were issued to members at the November meeting.)
18. **To resolve to grant the Clerk designated authority to make routine payments during the Council's Christmas recess.**
19. **To resolve to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council's Christmas recess.**
20. **To consider applications for grant funding for the financial year 2016-2017 from the following group/organisations:**
 - Crediton Youth Theatre £500
 - Crediton Arts Centre £750

(A copy of the applications received, together with supporting documentation will be issued with the agenda.)
21. **To consider the future of Christmas in Crediton.** (This item has been requested by Councillor Letch. Councillors attention is drawn to the report issued with the agenda.)
22. **To consider the future of St Lawrence Green toilets and Mid Devon District Council's plans for them.** (Further information will be issued with the agenda.)
23. **To consider the Your Future Care programme and consultation and agree any further actions.** (Further information will be issued with the agenda.)
24. **To consider Devon County Council's Waste Management consultation in relation to the following subjects:**
 - **Proposed minor modifications to the Chargeable Waste scheme, vehicle restriction and non-acceptable waste policies at Devon County Council's Household Waste Recycling Centres**
 - **Proposed change to the Community Composting Recycling Credit rate**

(Further information will be issued with the agenda.)
25. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**

- 26. Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

1. *PSO Outreach - possible Freeview interference in Cridton*
2. *MDDC - Church Street road closure 21.11.16 for 5 weeks*
3. *Robert Nicholls - woodland - Stockleigh English*
4. *Community Response Team - Cridton Emergency Plan meeting 7 December 2016*
5. *MDDC - Update to Local Plan Review Papers - Special Cabinet Meeting 221 November 2016*
6. *Cridton Methodist Church - Who stole Rudolph*
7. *Training Devon - Training Devon Spring Programme 2017*
8. *NHS - Your Future Care consultation on community services*
9. *MDDC - Planning Committee - 30 November 2016*
10. *MDDC - Opening of Postal Votes for Election 1 December*
11. *DCC - Devon flooding information 19-21 November*
12. *MDDC - Community PDG Agenda - Tuesday 29 November 2016*
13. *MDDC - iPad Training – FREE*
14. *MDDC - Extraordinary Meeting of Council 1 December 2016*
15. *Community Action Group - Introducing CAG Devon - contact details for local newsletters*
16. *Devon Communities - all year fuel savings with the Devon Oil Collective*
17. *DCC - road closure - Jockey Hill - Longmeadows - Deep Lane Junction 12.12.2016*

Matters To Note

1. *NHS - Your Future Care - NEW Devon's Success Regime newsletter*
2. *R D & E NHS Foundation Trust - Appointment of new RD&E Chief Executive*
3. *Police and Crime Commissioner - Monthly Report November 2016*
4. *NALC - NALC Newsletter - 22 November 2016*
5. *MDDC - Free car parking in the run up to Christmas*
6. *Devon ccg - Health People - November 2016*
7. *MDDC – Extraordinary Meeting 1 December 2016 [COPY HELD IN OFFICE]*
8. *DCC - Pensions Line Special - PLOG, LGA Training Course and Christmas Closing Times*
9. *Healthwatch Devon - November e-bulletin from Healthwatch Devon*
10. *Sustainable Cridton - Newsletter Issue 77*
11. *VOYC Devon - Monthly update - children and young people's news highlights*
12. *MDDC - Jobcentre Plus to open doors at Phoenix House*
13. *DALC - Monthly Newsletter*

27. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

- 28. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**

29. To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and Town Square and consider how the project could be funded.
30. Close