



# Crediton Town Council

8a North Street

Crediton

Devon

EX17 2BT

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## PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 8<sup>th</sup> December 2020, at 7.00 pm.**

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:

Join Zoom Meeting

<https://zoom.us/j/91078399392?pwd=RElqK25VL21Qc3daZW1aK1hHOGJWdz09>

Meeting ID: 910 7839 9392

Passcode: 019522

One tap mobile

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+441314601196,,91078399392#,,,,,0#,,019522# United Kingdom

Dial by your location

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

Find your local number: <https://zoom.us/u/aFk8PsmjG>

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

The purpose of the meeting is to transact the following business.

**Rachel Avery (Mrs)**

**Town Clerk**

3<sup>rd</sup> December 2020

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

Please be aware that the meeting will be recorded and may be livestreamed.

## AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **To note the Virtual Meeting Policy.**
4. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
5. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
6. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
7. **Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday, 17<sup>th</sup> November 2020 and Thursday 26<sup>th</sup> November 2020, as a correct record.
8. **To receive the Police report.**
9. **To adopt the minutes of the following meetings:**
  - **Town Strategy Committee held on 3<sup>rd</sup> November 2020**
  - **Christmas in Crediton Sub-Committee held on 10<sup>th</sup> November 2020**
10. **Due for Payment and Receipts** - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 19<sup>th</sup> November 2020 – 9<sup>th</sup> December 2020 inclusive and to receive the bank reconciliation. (The schedule of payments and receipts will be issued prior to the meeting.)
11. **To discuss Crediton Town Council's budgets prepared by the Council's Responsible Financial Officer for the financial year 2021-2022. (Copies of the draft budget will be issued with the agenda, with the setting of the precept taking place during the January 2021 meeting).**
12. **To agree the Town Council's calendar of meetings for 2021. (A copy of the calendar will be issued prior to the meeting.)**
13. **To discuss Committee membership for the remainder of the municipal year and 2021/22.**
14. **Town Square:**
  - **To note the reinstatement of the tables and arrangements for their use.**
15. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

16. To note Council Correspondence and Matters to Note. (List to be issued with agenda).
17. To note the date of the next meeting – Tuesday 19<sup>th</sup> January 2021 at 7.00 pm.