



Crediton Town Council

8a North Street
Crediton
Devon
EX17 2BT
Telephone: 01363 773717
Email: townclerk@crediton.gov.uk

PUBLIC NOTICE

You are hereby invited to attend a Meeting of Crediton Town Council's Council Affairs Committee, which will be held on **Tuesday 23rd June 2020 at 6.00pm.**

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:

Join Zoom Meeting

<https://zoom.us/j/92859831565?pwd=WG9DaE50akhnNmZpWWt6bWZVcWFKUT09>

Meeting ID: 928 5983 1565

Password: 606391

One tap mobile

+443300885830,,92859831565#,,,,0#,,606391# United Kingdom

+441314601196,,92859831565#,,,,0#,,606391# United Kingdom

Dial by your location

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

Meeting ID: 928 5983 1565

Password: 606391

Find your local number: <https://zoom.us/u/abh26jQA9B>

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

The purpose of the meeting is to transact the following business.

Rachel Avery (Mrs)

Town Clerk

18th June 2020

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To elect a Committee Chairman for 2020/21.**
2. **To elect a Committee Vice Chairman for 2020/21.**
3. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
4. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
5. **Public Question Time** - To receive questions from members of the public relevant to the work of the Committee.
6. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers, or members of the public.
7. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
8. **Council Affairs Committee Minutes** - To approve the minutes of the Council Affairs Committee Meetings held on 24th February and 12th May 2020, as a correct record.
9. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Council Affairs Committee Meetings held on 24th February and 12th May 2020.
10. **To receive a verbal update on the Council's home working arrangements whilst the current COVID 19 restrictions are in place and to agree any actions.**
11. **To review the following policies:**
 - **Protocol on Marking the Death of Senior Members of the Royal Family**
 - **Crime and Disorder Statement**

PART TWO

12. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
13. **To discuss and agree a response to the email received by councillors regarding historic council correspondence.**
14. **To discuss the council's staff structure and requirements for future professional development.**
15. **Close.**