



Crediton Town Council

8a North Street

Crediton

Devon

EX17 2BT

Telephone: 01363 773717

Email: townclerk@crediton.gov.uk

PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 19th March 2019**, at **Crediton Library**, Belle Parade, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

12th March 2019

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 29th January 2019, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Crediton Town Council meeting Tuesday, 29th January 2019, for information only.
- 8. Police Report** - To receive the Police report.

9. **To receive, and to ratify the decisions therein, the minutes of the following meetings:**
- **Town Strategy Committee held on 5th February 2019**
 - **Christmas in Crediton Sub-Committee held on 12th February 2019**
 - **Council Affairs Committee held on 19th February 2019**
 - **Town Strategy Committee held on 5th March 2019**
 - **Environment Committee held on 12th March 2019**
- (Copies of the minutes will be issued with the agenda.)
10. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 30th January 2019 to 19th March 2019 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
11. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
12. **Budget Review - To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
13. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
14. **To review the Council's investments and current accounts.** (Further information will be issued prior to the meeting.)
15. **To receive a recommendation from the Council Affairs Committee to approve the Council's risk assessments, prepared by the Clerk, and agree to carry out the action plan with immediate effect.** (A copy of the risk assessments and action plans will be issued with the agenda.)
16. **To review and approve the Council's Statement of Internal Control for the Financial Year 2018 - 2019.** (A copy of the statement will be issued with the agenda.)
17. **To review the Town Council's Investment Strategy.** (A copy of the strategy will be issued with the agenda.)
18. **To receive a recommendation from the Town Council's Town Strategy Committee that £2,600 is allocated from the General Fund to the Neighbourhood Plan Earmarked Reserve fund.** (Councillors' attention is drawn to minute number 168 of the Town Strategy Committee meeting held on 5th March 2019.)
19. **To receive a recommendation from the Town Council's Town Strategy Committee that £5,000 is allocated from the General Fund to a new Earmarked Reserve Fund for a feasibility study into acquiring the Devon County Council premises located at Old Landscore, Greenway, Crediton, EX17 3LP.** (Councillors attention is drawn to minute number 169 of the Town Strategy Committee meeting held on 5th March 2019 and a report prepared by the Clerk which will be issued with the agenda.)
20. **To consider changing the time of the Town Council Surgeries held on the Town Square, so they start at 11.00 am instead of 10.00 am.** (This item has been requested by Cllr Ross)

21. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
22. **Correspondence and Matters To Note - To receive Council correspondence and matters to note.**
(A list of the correspondence and matters to note will be issued with the agenda.)
23. **Close**