



Crediton Town Council

8a North Street

Crediton

Devon

EX17 2BT

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 17th November 2020, at 7.00 pm.**

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:

Join Zoom Meeting

<https://zoom.us/j/96981599045?pwd=cktPRVc1YzQ5WjJiUTR0SnFWdIIQQT09>

Meeting ID: 969 8159 9045

Passcode: 119490

One tap mobile

+442080806592,,96981599045#,,,,,0#,,119490# United Kingdom

+443300885830,,96981599045#,,,,,0#,,119490# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 208 080 6591 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

Find your local number: <https://zoom.us/u/abjuKsnFco>

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

The purpose of the meeting is to transact the following business.

Rachel Avery (Mrs)

Town Clerk

12th November 2020

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

Please be aware that the meeting will be recorded and may be livestreamed.

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **To note the Virtual Meeting Policy.**
4. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
5. **Councillor Vacancies:**
 - **To note the two vacancies in Lawrence Ward**
 - **To consider any applications received by the Town Clerk and to resolve to co-opt new councillors.** (A copy of applications will be issued prior to the meeting).
6. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
7. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
8. **Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday, 22nd September 2020, as a correct record.
9. **To receive the Police report.**
10. **To adopt the minutes of the following meetings:**
 - **Old Lansdown School Sub-Committee held on 21st July 2020**
 - **Town Strategy Committee held on 1st September 2020**
 - **Christmas in Crediton Sub-Committee held on 14th September 2020**
 - **Assets and Amenities Committee held on 15th September 2020**
 - **Council Affairs held on 29th September 2020**
 - **Christmas in Crediton Sub-Committee held on 13th October 2020**
 - **Town Strategy Committee held on 6th October 2020**
 - **Christmas in Crediton Sub-Committee held on 27th October 2020**
11. **Due for Payment and Receipts** - **To examine and agree the accounts due for payment, receipts, and bank transfers for the period 24th September 2020 – 18th November 2020 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
12. **Budget Review** - **To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)

13. **To receive a list of outstanding debts owed to Crediton Town Council.** (Further information to be issued prior to the meeting.)
14. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued with the agenda.)
15. **To receive the Committee Structure Report and to consider and approve the recommendation/s contained therein.** A copy of the document will be issued with the agenda).
16. **To note that the risk assessment for the re-opening of Old Landscore School will be considered once the current Covid-19 lockdown period has passed.**
17. **To consider and approve the flagpole licence.** (A copy of the document and associated information will be issued with the agenda).
18. **To consider and approve Crediton Town Council taking responsibility for the Boniface Heritage Trail signs.** (Further information to be issued with the agenda).
19. **To receive an update regarding Christmas in Crediton.**
20. **To consider and agree a new street name for plots 12-17 at Barn Park, for submission to Mid Devon District Council.** (Information to be issued with the agenda).
21. **To consider the supplying and planting of summer bedding in the town, following Mid Devon District Council's withdrawal of the service, including the associated costs and to consider a course of action.** (Further information will be issued prior to the meeting.)
22. **Town Square:**
 - **To resolve to investigate the continued use and maintenance of the tables**
 - **To discuss and address concerns regarding alcohol consumption**
23. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
24. **To note Council Correspondence and Matters to Note.** (List to be issued with agenda).
25. **To note the date of the next meeting – Tuesday 8th December 2020 at 7.00 pm.**

PART TWO

26. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
27. **To receive the Old Landscore School report and to consider the recommendation/s contained therein.** (A copy of the document will be issued with the agenda).
28. **To receive the Staffing Review Report and to consider the recommendation/s contained therein.** (A copy of the report will be issued with the agenda.)
29. **To consider the rental of garage in North Street.**
30. **Close.**