



**Minutes of Credition Town Council's Property & Allotments Committee Meeting,  
held on Tuesday, 8<sup>th</sup> March 2016, at 6.00 pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Miss J Harris, Mr M Szabo & Mr A Wyer

**In Attendance:** Miss E Lucas, Assistant to the Town Clerk & Mayor  
Mr Bert Jewell

- 81 To receive and accept apologies**  
Apologies were received and accepted from Cllr Webb. (Proposed by Cllr Szabo)
- 82 Declarations of Interest**  
Cllr Wyer declared a personal interest as an allotment tenant at the Exhibition Road Allotment site.
- 83 Public Question Time**  
There were no questions.
- 84 Order of Business**  
There were no changes to the order of business.
- 85 Chairman's and Clerk's Announcements**  
There were no announcements.
- 86 Property & Allotments Committee Minutes – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 12<sup>th</sup> January 2016.** Copies had been circulated with the agenda. It was resolved to approve, and sign, the minutes of the Property & Allotments Committee Meeting held on 12<sup>th</sup> January 2015, as a correct record. (Proposed by Cllr Szabo)
- 87 Matters Arising**  
None
- 88 Allotments CTC Allotments**
- a) **To consider the following issues and agree a course of action:**
    - **Vacant plots, Non-cultivation Notices and Notices To Quit**  
The Assistant advised that there are currently no issues. Inspections will commence again in April as the growing season begins.
  - b) **To consider matters raised by the Boniface Allotments Association.**  
None
  - c) **To consider matters and issues raised by allotment tenants.**  
None
  - d) **To receive an update on the maintenance of the lay-down area at Exhibition Road.**  
None

**89 To receive an update from the Clerk on the following matters:**

- **Tree works at Upper Deck**

The tree works have been completed and inspected. Cllr Szabo explained that Ross Andrews, Urban & Rural Tree Services, advised that the planted tree will need watering between May and September. Cllr Szabo advised that he would take care of this.

*Mr Jewell entered the meeting at 7.07 pm*

- **Tree works at Peoples Park**

The Assistant advised that Hooper Services had reported a dangerous tree at Peoples Park and their recommendation was that the crown needed reducing. Ross Andrews, Urban & Rural Tree Services, had recommended for the tree to be taken down as reducing the crown would cause additional stress. The recommendation from MDDC's Tree Officer was to reduce the crown of the tree. The planning application has been approved and Hooper Services will be carrying out the work in the near future.

Cllr Szabo explained that the 100<sup>th</sup> Anniversary of the Lions Club would be taking place from July 2016 to July 2017 and as part of the anniversary, each club will be planting a tree. Crediton Lions Club would be discussing this at their meeting on 8<sup>th</sup> March and an idea had been raised as to whether a tree could be planted at Peoples Park. Members agreed that the Lions Club should contact the Clerk in order to provide further details following their meeting.

- **Peoples Park Scout Memorial Garden noticeboards**

The refurbishment of the noticeboards has been completed and inspected.

- **Damage sustained to land at Peoples Park whilst the High Street was closed**

The Assistant advised that an email has been sent to South West Water regarding the damage caused to Peoples Park during the road closure, requesting for the damage to be rectified. The Clerk is still awaiting a response from South West Water.

**90 To receive an update on South West Water's disposal of Stonypark Reservoir.** The Assistant advised members that the Town Clerk and Cllr Letch had visited the reservoir with the estate agents. It was apparent that nothing could be done with the site and high costs would be incurred in order to clear the site, removing the reservoir and pipe work.

**91 To consider and assess quotations received for Quantified Tree Risk Assessments to be carried out on all Town Council owned land and appoint a contractor.** Copies of the quotations had been issued with the agenda. It was resolved to accept the quotation received from A.M. Lane Ltd for £780.00 + VAT, with the money being allocated from the General Fund. (Proposed by Cllr Harris)

**92 To consider quotations received for electrical works to the Bandstand including repairs to the electric cupboard and the installation of a light with timer.** Copies of the quotations had been issued prior to the meeting. It was resolved to accept the quotation received from John Hill Electrical Services for £289.41 + VAT, with the money being allocated from the Bandstand earmarked reserve. (Proposed by Cllr Harris)

**93 To consider the provision of bespoke edging to be installed under the trees located on Crediton Town Square and agree a course of action.** Further information had been issued with the agenda and Mr Jewell provided further information on the bespoke edging, regarding the materials used. The Assistant advised members that the edging would cost £63.88 per tree, with this cost covering only the materials as Mr Jewell had volunteered to install the edging free of charge. Members expressed their gratitude to Mr Jewell.

It was resolved to install bespoke edging under 12 trees located on the Town Square at a cost of £63.88 per tree, with the money being allocated from the General Fund, subject to gaining permission from Mid Devon District Council.

Mr Jewell also advised members that Ashton's Coffee Lounge had expressed an interest in sponsoring the planted area beneath one of the trees. It was agreed for all business surrounding the square to be contacted to see whether they would also be interested in sponsorship.

- 94 **To discuss the refurbishment of street furniture within Crediton Town and agree a course of action.** Further information had been issued with the agenda. Members agreed that due to the cost of such a project it would be necessary to obtain further quotations, with the quotations being itemised. It was agreed for the Assistant to look into the permissions required by Devon County Council before obtaining further quotations, as the street furniture is not owned by the Town Council.

Members also agreed that the refurbishment of street furniture in the Town should be included in the the Committee's aims and objectives.

- 95 **To consider quotations for repairs to the fingerpost outside Nessie's Bistro.** Further information was provided at the meeting. The Assistant advised members that five contractors had been contacted however only one quotation had been received. It was resolved to accept the quotation received from R J Brooks & Son Ltd for £563.75 + VAT, with the money being allocated from the Street Furniture and Small Works earmarked reserves.

- 96 **To discuss this Committee's aims and objectives for the next six years in order for them to be considered in the development of Crediton Town Council's Strategic Plan.** Members made the following suggestions:

- Refurbishment of street furniture
- The Town Square
- The future of the Council building
- Town benches, including compiling an inventory and arranging necessary refurbishment
- The future of Stonypark

- 97 **Business brought forward - At the direction of the Chairman, to report on matters not on the agenda and for information only.**

Cllr Szabo explained that there is an area along the footpath at the top of Peoples Park that is regularly flooded. A resident told Cllr Szabo that when work was carried out on the Scout Memorial Garden years ago a lorry had cracked an underwater pipe and the resident believes the incidents are linked. Cllr Szabo agreed to send the residents contact details to the Assistant, in order that she could obtain further information.

Mr Jewell advised members that a visitor from Holland had given the Boniface Link some bulbs to plant. Judy Tucker, from the Boniface Link, had suggested that these could be planted in the Scout Memorial Garden at Peoples Park. The Assistant agreed to contact Mike Turnbull, who maintains the gardens, to see whether he would be willing to plant the bulbs.

- 98 **Close**  
The meeting closed at 6.44 pm

Signed:  .....  
(Chairman)

Date: 10-5-16 .....