



**Minutes of Credition Town Council's Property & Allotments Committee Meeting,  
held on Tuesday, 10<sup>th</sup> May 2016, at 6.00 pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Miss J Harris, Mr M Szabo & Mr A Wyer

**In Attendance:** Miss E Lucas, Assistant to the Town Clerk & Mayor

- 99 **To receive and accept apologies**  
Apologies were received and accepted from Cllr D Webb. (Proposed by Cllr Szabo)
- 100 **Declarations of Interest**  
Cllr Wyer declared a personal interest as an allotment tenant at the Exhibition Road allotment site.
- 101 **Public Question Time**  
There were no questions.
- 102 **Order of Business**  
There were no changes to the order of business.
- 103 **Chairman's and Clerk's Announcements**  
There were no announcements.
- 104 **Property & Allotments Committee Minutes – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 8<sup>th</sup> March 2016.** Copies had been circulated with the agenda. It was resolved to approve, and sign, the minutes of the Property & Allotments Committee Meeting held on 8<sup>th</sup> March 2016, as a correct record. (Proposed by Cllr Szabo)
- 105 **Matters Arising**  
Page 17, minute no. 89 - Cllr Szabo requested an update. The Assistant confirmed that this matter is still being followed up.
- 106 **Allotments CTC Allotments**
- a) **To consider the following issues and agree a course of action:**
    - **Vacant plots, Non-cultivation Notices and Notices To Quit**  
The Assistant advised members that allotment inspections had been carried out today and, following the inspections, four non-cultivation notices had been sent as well as one care and cultivation letter.
  - b) **To consider matters raised by the Boniface Allotments Association.**  
None
  - c) **To consider matters and issues raised by allotment tenants.**  
None
- 107 **To receive an update from the Clerk on the following matters:**
- **Quantified Tree Risk Assessments**  
The Assistant advised members that A. M. Lane Ltd would be starting the assessments on Monday, 16<sup>th</sup> May 2016.

- **Works to the Bandstand**  
The Assistant confirmed that the works to the Bandstand had been completed, however the original quote had increased by £38 as a new electricity box was required which was not originally anticipated.
- **Fingerpost outside Nessie's Bistro**  
The Assistant advised members that R J Brooks are in the process of receiving the necessary licence from Devon County Council and the works would be completed once this licence had been received. The licence fee was higher than originally anticipated therefore the initial quotation had increased by £205.00.

**108 To consider a quotation for treating the benches at the following locations and agree a course of action:**

- **Western Road outside the entrance to the Hospital**
- **Junction of Exhibition Road and Blagdon Terrace**

This item has been requested by Cllr Szabo. A copy of the quotation had been issued with the agenda. Cllr Szabo suggested that the bench outside the Library also needed treating.

It was resolved for the Assistant to obtain a quotation from A R Davey Ltd to treat the bench outside the Library. (Proposed by Cllr Szabo) It was further resolved to allocate £306, from the Street Furniture budget, for the treating of the three benches mentioned above. (Proposed by Cllr Szabo)

**109 To discuss the following items in relation to Peoples Park and agree any actions:**

This item has been requested by Cllr Szabo.

- **Lions Club's intention to plant a tree**  
The Assistant advised members that Lions Club Chair, Mrs Beryl Fitzwalter, had confirmed that the Lions Club wish to plant a tree in Peoples Park to mark the Lions Club 100<sup>th</sup> Anniversary. Mrs Fitzwalter had asked the Assistant to contact Ross Andrews, Urban & Rural Tree Services, to receive advice as to the most suitable species and location. The Committee welcomed the idea and suggested it would nicely fill one of the gaps along the top path. Members agreed to take advice from Ross Andrews regarding the species and location.
- **The Pride In Park Award plaque**  
Cllr Szabo explained that he would like the Peoples Park *Pride in Park* Award to be sited at Peoples Park. He suggested looking at having another noticeboard installed around the Scout Memorial Garden in order that it could house the award. Members agreed for the Assistant to investigate whether anything could be done with the existing noticeboards and also obtain a quotation from John Lewis for the building of a new noticeboard.

Cllr Szabo requested for a press release to be written in relation to the award.

- **Cleaning the 4 brass plates inside the Scout Memorial Garden**  
Members agreed for the Assistant to contact Debbie Richards, 1<sup>st</sup> Crediton Scout Leader, to find out if Crediton Scouts would be interested in cleaning the brass plates. If not, Cllr Szabo confirmed he would be happy to volunteer.
- **Visibility issues being caused by the tree growing at the junction of Buller Road and Peoples Park Road**  
The Assistant provided members with pictures of the tree in question. The Committee could not see any obvious visibility issues, however it was agreed for the Assistant to investigate the costs of removing some of the lower branches.

- **Grit bags located at the junction of Peoples Park Road and Searle Street**  
Cllr Szabo explained that the grit bags currently looked untidy. Members agreed some sort of small wooden flower trough could be located behind the Peoples Park Road sign in order to hold the bags. The Assistant agreed to try and obtain a suitable trough or look into the possibility of purchasing something.

**110 To consider quotations to power wash the Peoples Park Scout Memorial Garden and paths and agree a course of action.** Copies of the quotations had been issued prior to the meeting. It was resolved to accept the quotation received from Window Cleaners for £275.00 + VAT, with an additional provision of £25 + VAT to cover additional water, with the money being allocated from the Memorial Garden budget.

**111 To discuss this Committee's aims and objectives for the next six years in order for them to be considered in the development of Crediton Town Council's Strategic Plan.**  
No further ideas were discussed.

**112 Business brought forward -** At the direction of the Chairman, to report on matters not on the agenda and for information only. There was no business brought forward.

**113 Close**  
The meeting closed at 6.28 pm

Signed...  
(Chairman)



Date: 12-7-16.....