



**Minutes of Crediton Town Council's Property & Allotments Committee Meeting,
held on Tuesday, 10th November 2015, at 6.00 pm, at the Council Chamber, Market Street, Crediton**

Present: Cllrs Miss J Harris, Mr M Szabo and Mr A Wyer

In Attendance: Miss E Lucas, Assistant to the Town Clerk & Mayor

50 To receive and accept apologies

Apologies were received and accepted from Cllr Mr D Webb. (Proposed by Cllr Szabo)

51 Declarations of Interest

Cllr Wyer declared a personal interest as an allotment tenant at the Exhibition Road Allotment site.

52 Public Question Time

There were no questions.

53 Order of Business

There were no changes to the order of business.

54 Chairman's and Clerk's Announcements

There were no announcements.

55 Property & Allotments Committee Minutes – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 1st September 2015.

Copies had been circulated with the agenda. It was **resolved** to approve, and sign, the minutes of the Property & Allotments Committee Meeting held on 1st September 2015, as a correct record. (Proposed by Cllr Szabo)

56 Matters Arising

There were no matters arising.

57 Allotments [CTC Allotments](#)

a) To consider the following issues and agree a course of action:

➤ **Vacant plots, Non-cultivation Notices and Notices To Quit**

The Assistant advised members that there are currently two vacant plots at Exhibition Road, however these are expected to be re-let relatively quickly. In addition, 1 non-cultivation notice had been sent to an allotment holder at Exhibition Road after inspections carried out in the previous week.

b) To consider matters raised by the Boniface Allotments Association.

None raised.

c) To consider matters and issues raised by allotment tenants

None raised.

Initials *J.H.*

- d) **To consider the future maintenance of the lay-down areas at Exhibition Road and the top footpath and agree a course of action.**

The Assistant advised members that the Boniface Allotments Association will be discussing this matter at its next meeting in December. It was resolved to defer this matter to the next Property & Allotments Committee meeting, when a recommendation will have been received from the Boniface Allotments Association. (Proposed by Cllr Harris)

58 To receive an update from the Clerk on the following matters:

- **Brick planters located at QE Drive, Creedy Corner and Exeter Road**

The Clerk provided an update on the current situation following advice received from Devon County Council Highways and recommended that no works were undertaken to the planters until the situation is re-evaluated in spring 2016.

- **Trees overhanging the top path at Peoples Park**

The tree works have been completed and inspected.

- **Refurbishment of the Jockey Hill fingerpost**

The fingerpost has been reinstated at Jockey Hill. Members agreed that the Council should send a thank you to Mr Martin Binks for restoring the fingerpost and invite him to a full Council meeting to say thank you.

- **Painting of street furniture**

The Assistant is currently liaising with DCC Highways to establish whether it would be viable for volunteers to paint the street furniture in the Town.

- **Great Fire of Crediton plaque**

A quotation from A R Davey Painters & Decorators had been sent to the Committee prior to the meeting. It was resolved to accept the quotation received from A R Davey Painters & Decorators for £65.00 +VAT. (Proposed by Cllr Szabo)

- **The Bandstand**

The repair works have been completed and inspected. Cllr Szabo pointed out that the electric box was still bent open. Cllr Harris agreed to speak to Mr Richard Adams to establish whether this was something he could look into.

- **The memorial plaque for Mr Charlie Haydon**

Mrs Haydon had advised the Council as to where she wishes to position the memorial plaque. Members of the Committee did not have any concerns regarding the proposed positioning.

It was resolved to note the above updates. (Proposed by Cllr Harris)

- 59 To discuss the maintenance of Upper Deck and agree a course of action including repairing the cracks in the concrete coping. Documentation relating to this item had been issued with the agenda.**

It was resolved to accept the quotation received from Urban & Rural Tree Services Ltd for £180 + VAT, to remove the existing tree at Upper Deck that is seen to be causing the cracks in the concrete coping. (Proposed by Cllr Szabo)

It was further resolved to accept the quotation received from Urban & Rural Tree Services Ltd for £252.50 + VAT, to plant a new smaller tree at Upper Deck. (Proposed by Cllr Szabo)

- 60 To consider quotations for spreading woodchip along the top path at Peoples Park. Copies of the quotations had been issued prior to the meeting. It was resolved to accept the quotation received from Urban & Rural Tree Services for £200.00 + VAT.
- 61 To consider quotations for removing the lower limbs of the trees overhanging the steps situated adjacent to the Wildlife Area. The Assistant advised members that Urban & Rural Tree Services Ltd had kindly offered to carry out this work completely free of charge.
- 62 To consider further works that need to be carried out to the trees at Peoples Park and agree a course of action. Documentation relating to this item had been issued with the agenda. The Assistant advised members that over the next 6-8 weeks herself and the Town Clerk will be assessing the last tree risk assessment carried out and comparing this with the concerns raised by Ross Andrews, Urban & Rural Tree Services Ltd. Any recommendations that emerge will be brought to the attention of the Committee at its next meeting.
- 63 **Business Brought Forward**
There was no business brought forward.
- 64 **Close**
The meeting closed at 6.29 pm

Signed........
(Chairman)

Date: 12-1-16 ,