



**Minutes of Crediton Town Council's Property and Assets Committee held on Tuesday 29 June 2021 at 19.00 at Old Landscore School, Greenway, Crediton**

**Present:** Cllrs E Brookes-Hocking, S Huxtable, J Harris, F Letch and M Szabo

**Apologies:** Cllr L Martin

**In Attendance:** Lisa Blake, Projects Officer

**1. To elect a Chairman for the year 2021-22**

It was **resolved** to elect Cllr Letch as the Chairman for the year 2021-22 (Proposed by Cllr Harris).

**2. To elect a Vice Chairman for the year 2021-22**

It was **resolved** to elect Cllr Harris as the Vice Chairman for the year 2021-22 (Proposed by Cllr Letch).

**3. To receive and accept apologies**

The meeting was opened at 19.00. It was **resolved** to accept the apologies of Cllr Martin (Proposed by Cllr Brookes-Hocking).

**4. Declarations of Interest**

Cllr Letch declared that as a member of more than one authority, any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**5. Public Question Time**

There were no members of the public.

**6. Order of Business**

There were no changes to the order of business.

**7. Chairman's and Clerk's Announcements**

Cllr Letch urged members to encourage other Councillors to join this committee the Committee as due to the responsibilities of the Committee it was felt that a bigger representation of Councillors would be more desirable.

**8. To receive an update on the following:**

-Newcombes Public Toilets

The Projects Officer advised that after the Newcombes Task and Finish meeting held on 28 June the following had been discussed:

*FL*

The front toilet should be opened group group would like to open the access toilet once the CCTV is in operation and that a new replacement door would be required. Once the CCTV is in operation, a replacement for the locking system should be obtained and the longevity and protection of this should be carefully considered before installation. The toilet should be aimed to be open for the summer due to the high usage of the park and the area. There had still been no plans of the building sourced, regarding the tank under the tarmac area, which Cllr Letch agreed to pursue this with MDDC. The questionnaire regarding the facilities had over 200 responses which really showed how integral this was to the town. Also that further, with the results being shared with the committee investigation into a rainwater harvesting system should be done. An architect should now also be consulted as to what the opportunities the building presents for improvements.

#### -Old Landscore School

The Projects Officer advised that the County Solicitors were currently drafting the documentation for purchase. It was **agreed** that until the purchase was nearer completion that no further decisions should be made and when they are they should be discussed at Full Council to give more Councillors the opportunity to be part of a Task & Finish Group.

9. **To consider the quotation of the interior redecoration of Old Landscore School and agree any actions (a copy of the quotation had been circulated prior to the meeting)** Cllr Huxtable suggested a working party to complete the redecoration as no firm plans had been made on the development of Old Landscore School and this was an expensive option for what could potentially be a short term requirement. It was **resolved** to decline the quotation for the redecoration of Old Landscore School and for a working party to be organised by Councillors (proposed by Councillor Brookes-Hocking).
10. **To consider the quotation of the interior redecoration of Old Landscore School and agree any actions (a copy of the quotation had been circulated prior to the meeting)** Cllr Huxtable suggested a working party to complete the redecoration as no firm plans had been made on the development of Old Landscore School and this was an expensive option for what could potentially be a short term requirement. It was **resolved** to decline the quotation for the redecoration of Old Landscore School and for a working party to be organised by Councillors (proposed by Councillor Brookes-Hocking).
11. **To discuss the property inspection report and agree any actions (a copy of the report had been circulated prior to the meeting)** Councillors thanked the Projects Officer for the report and agreed that all the listed property looked of good, clean and safe condition. The Projects Officer advised that there had been some additional graffiti reported in the last 24 hours at the Bandstand and this would be reinspected. Cllr Harris queried some herras fencing at the bandstand and the Projects Officer confirmed she would investigate. It was **resolved** that the Projects Officer would to obtain the quotations for the work outlined in the property inspection for consideration at the next meeting.
12. **To note the date of the next meeting – Tuesday 28 September 2021 at 19.00**  
The date of the next meeting was noted.



**13. Close**

The meeting closed at 7.24pm

Signed.....  
(Chairman)



Date: 28/9/21