



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a Meeting of Crediton Town Council's Christmas in Crediton Committee, which will be held on **Tuesday, 8th November 2016**, in the **Council Chamber**, Market Street, Crediton at **2.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

1st November 2016

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Christmas in Crediton Committee Minutes** – To approve and sign as a correct record the minutes of the Christmas in Crediton Committee Meeting held on 18th October 2016.
4. **To discuss and review actions from the previous meeting.** (A list of actionable points will be issued with the agenda.)
5. **To discuss the most recent 2016 Christmas in Crediton project plan/schedule and review actions required.** (A copy of the project plan/schedule will be issued with the agenda.)
6. **To discuss any other final details for the Light Switch-On and Parade being held on Saturday 26th November 2016.**
7. **To receive an update on Christmas in Crediton 2016 finances.**
8. **Any other business relating to Christmas in Crediton.**
9. **To agree the date of the next meeting.**
10. **Close**