



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 22nd September 2015**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

18th September 2015

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
6. **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 21st July 2015, as a correct record.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 21st July 2015, for information only.

8. **To receive, and to ratify the decisions therein, the minutes of the**
- **Grants Committee meeting held on 28th July 2015**
 - **Property & Allotments Committee meeting held on 1st September 2015**
 - **Christmas in Crediton Committee meeting held on 8th September 2015**
 - **Policy & Forward Planning Committee meeting held on 8th September 2015.**
- (A copy of the minutes will be issued with the agenda.)
9. **Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)**
 Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:
- Reference: [15/01349/FULL](#)
 Proposal: Conversion of one dwelling into two dwellings and alterations to include erection of porch, scullery and staircases, replacement of single storey rear extension and alterations to access.
 Location: Penton, Penton Lane, Crediton, EX17 1ED
 Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED
- Reference: [15/01351/LBC](#)
 Proposal: Listed Building Consent for conversion of one dwelling into two dwellings and alterations to include erection of porch, scullery and staircases, replacement of single storey rear extension and alterations to access.
 Location: Penton, Penton Lane, Crediton, EX17 1ED
 Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED
- Reference: [15/01356/FULL](#)
 Proposal: Erection of two storey extension, entrance lobby and installation of dormer window to rear elevation
 Location: Roydon, Alexandra Road, Crediton, EX17 2DZ
 Applicant: Mr Adam Box, Roydon, Alexandra Road, Crediton, EX17 2DZ
- Reference: [15/01372/FULL](#)
 Proposal: Erection of a dwelling (Plot 10)
 Location: Former Devon County Council (Plot 10), Newcombes Resource Centre, Newcombes, Crediton, EX17 2AB
 Applicant: Jenner Homes, Rollestone House, Pennsylvania Road, Exeter, EX4 5BJ
- Reference: [15/01194/MFUL](#)
 Proposal: Erection of a solar farm 4.9MW, landscaping and associated infrastructure, access and underground cables
 Location: Land at NGR 285528 98874 (Dunscombe), Newton St Cyres, Devon
 Agent: Mr P Grubb, Savills Smith Gore, York House, Blackbrook Business Park, Taunton
- Reference: [15/01452/CAT](#)
 Proposal: Application to fell 7 no Holy Oak trees within a Conservation Area
 Location: 3 Taw Vale Terrace, Crediton, Devon
 Applicant: Mrs I Davies, 3 Taw Vale Terrace, Station Road, Crediton, EX17 3BU

10. Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 15/00843/FULL
Proposal: Conversion of existing garage into self contained annexe with extensions to rear and side
Location: Fordors Down, CREDITON, EX17 3DB
Applicant: Mr and Mrs S Chivers, Fordors Down, CREDITON, EX17 3DB

Reference: 15/00847/CAT
Proposal: Notification of intention to fell 1 Ash and 1 Scots Pine within the Conservation Area
Location: Wreylands, 2 The Maltings, CREDITON, EX17 1HT
Applicant: Mr P Crossman, 2 The Maltings, Penton Lane, CREDITON, EX17 1HT

Reference: 15/00957/FULL
Proposal: Erection of rear and side extensions (Revised Scheme)
Location: 5 Salmon Hutch, Uton, CREDITON, EX17 3QN
Applicant: C A Ridgewell, 5 Salmon Hutch, Uton, CREDITON, EX17 3QN

Reference: 15/01031/FULL
Proposal: Erection of first floor extension
Location: 24 Cromwells Meadow, CREDITON, EX17 1JZ
Applicant: Mr S Turner, 24 Cromwells Meadow, CREDITON, EX17 1JZ

Reference: 15/01029/LBC
Proposal: Listed Building Consent for works to existing ancillary curtilage outbuilding
Location: Fairpark, Exeter Road, CREDITON, EX17 3BJ
Applicant: Mr R Cattell, Fairpark, Exeter Road, CREDITON, EX17 3BJ

Reference: 15/00730/FULL
Proposal: Formation of new vehicular access
Location: Land at NGR 284533 99710 (Downes Home Farm) CREDITON, Devon
Applicant: The Trustees of The Downes Estate Settlement, C/o Mr S Talling, Smiths Gore, York House, Blackbrook Business Park, Taunton, TA1 2PX

Reference: 15/01127/CAT
Proposal: Notification of intention to fell 1 Norway Spruce within the Conservation Area
Location: 62 High Street, CREDITON, EX17 3JX
Applicant: Mrs C Whitehead, 62 High Street, CREDITON, EX17 3JX

Reference: 15/01162/CAT
Proposal: Notification of intention to crown reduce 1 Cherry tree within the Conservation Area by 1-2m and to thin crown
Location: Claremont, Searle Street, CREDITON, EX17 2DB
Applicant: Ms D Bradbury, Claremont, Searle Street, CREDITON, EX17 2DB

Reference: 15/00571/FULL
Proposal: Retention of a lean-to carport/canopy
Location: G's Valets, Exeter Road, Crediton, EX17 3BN
Applicant: Mr Graham Atkinson, G's Valets, Exeter Road, Crediton, EX17 3BN

Reference: 15/01082/LBC
Proposal: Listed Building Consent to replace french doors, casement window and alterations to existing internal shutters
Location: Penton, Penton Lane, Crediton, EX17 1ED
Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED

Reference: 15/01203/FULL
Proposal: Erection of an agricultural building for storage of straw (670 sq. m)
Location: Land and Buildings at NGR 284778 101606 (Merrifield Farm) Crediton Devon
Applicant: Mr P Coleman, Creedy Carver Ltd, Merrifield Farm, Upton Hellions, Crediton, EX17 4AF

Reference: 15/01050/FULL
Proposal: Alterations to existing access and extension to parking and display area, including change of use of residential garden (part)
Location: Trewatha 1 Commercial Road Lords Meadow Industrial Estate Crediton Devon EX17 1ER
Applicant: Mr J Webber, Edwin Tucker & Sons Ltd, Commercial Road, Lords Meadow Industrial Estate, Crediton, EX17 1ER

The following application has been WITHDRAWN:

Reference: 15/01120/OUT
Proposal: Outline for the erection of 4 dwellings (Revised Scheme)
Location: Orchard Cottage, St Lawrences Green, Crediton, EX17 2BE
Applicant: Mr Roland Ash, Orchard Cottage, St Lawrence Green, Crediton, EX17 2BE

11. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 22nd July 2015 to 22nd September 2015 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
12. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
13. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
14. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
15. **To consider an application for £1,000 grant funding for the financial year 2015-2016 from Crediton Age Concern.** (Town Councillors attention is drawn to the minutes of the Grants Committee meeting held on 28th July 2015. A copy of the application will be issued with the agenda.)

16. **To consider the Council paying Cllr Szabo's ticket and travel expenses to attend the It's Your Neighbourhood Award ceremony being held on Thursday, 24 September 2015, at Dartmouth Naval College.** (A copy of the request will be issued with the agenda.)
17. **To consider a request from Evans Newsagents for the Council to support it in becoming the official Information Centre for Crediton and to grant permission to use the Crediton logo, which is trademarked to the Town Council.** (A copy of the request containing further detailed information will be issued with the agenda.)
18. **To consider a request for the Town Council to support and facilitate the creation of Crediton Woods.** (A copy of the request containing further detailed information will be issued with the agenda.)
19. **To consider a request from Mrs Margaret Haydon for the erection of a small memorial plaque to be located at Upper Deck in memory of her husband Mr Charlie Haydon.** (A copy of the letter detailing the request will be issued with the agenda.)
20. **To consider 1st Crediton Scouts' memorial for Samuel Crocker to be located at Peoples Park Scout Memorial Garden.** (Further information relating to this item will be issued when received.)
21. **To consider a request from Crediton Bowls Club for the Town Council to provide a letter of support for the installation of an automatic watering system to the green.** (A copy of the request containing further detailed information will be issued with the agenda.)
22. **To discuss the outcomes of the Crediton Hospital Public Meeting held on Wednesday 16th September 2015 and agree any actions.**
23. **To consider the changes to Crediton bus services which come into effect on 20th September 2015 and agree any actions that may be required.** (The e-mail from Devon County Council detailing the changes will be issued with the agenda.)
24. **To consider Mid Devon District Council's grass cutting consultation and agree a course of action.** (The paperwork relating to this item will be issued with the agenda.)
25. **To consider correspondence received from Mid Devon District Council regarding the future of public conveniences in Crediton and agree a course of action.** (A copy of an e-mail from the District Council will be issued with the agenda.)
26. **To consider the Town Council's position regarding the future of Crediton Town Square.**
27. **To consider the future of Crediton play areas, including:**
 - **the proposed closure of Greenway, Fulda Crescent, Spinning Path Gardens and Beech Park;**
 - **making a financial contribution towards Crediton play areas in the financial year 2016-2017;**
 - **whether the Town Council wishes to lease any play areas from Mid Devon District Council.**(Further information regarding Crediton play areas will be issued with the agenda.)

28. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
29. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below (Copies of the correspondence and matters to note will be issued with the agenda.)**

Correspondence

1. *MDDC - High Street Innovation Fund*
2. *N,E&W Devon CCG - Briefing note*
3. *Crediton Children's Centre - Press release*
4. *Centurion Traffic - Full Road Closure Castle Hill*
5. *J Binks - Petition for better broadband and mobile signal in Devon*
6. *N. Devon Healthcare Trust - Update on Success Regime in Devon*
7. *MDDC - Agenda for Managing the Environ PDG*
8. *DCC - Temporary Traffic Notice, Fordton Cross to Station Cross*
9. *DCC - Temporary Traffic Order, Crediton Link Road*
10. *MDDC - Gambling Consultation*
11. *Mr R Ward - Crediton Hospital*
12. *Temporary Traffic Notice - Stonypark Lane*
13. *Community Safety - Mid Devon Service Providers*
14. *DCC - Bus Service Changes*
15. *DCC - Temporary Traffic Notice - A377 Downes Bridge*
16. *SWH - Footway closure Stoneypark*
17. *Turning Tides - Invite to training event*
18. *N,E&W Devon CCG - New clinics and services launching at Crediton Hospital*
19. *Rural Services Network - Sounding Board Questionnaire*
20. *DCC - Temporary Traffic Notice, Jockey Hill Belle Parade*
21. *Petition for safe crossing point*
22. *K.Payne - Town Crier*
23. *N. Devon Healthcare NHS Trust - Consultation Launch.*
24. *RD&E - Letter response*
25. *Unite Carers - Thank you re Grant*
26. *MDDC - NW Cullompton masterplanning - 2nd consultation*
27. *R Preater-Gillard - Letter to A.Cook MDDC re Play Areas*
28. *RD&E - Letter to Cllr Dixon*
29. *Ms Wardman - NHS con not consultation*
30. *Temporary Traffic Notice - Jockey Hill, Bell Parade*
31. *NHS N,E&W Devon CCG - Outcome of Monitor Investigation*
32. *DCC - Devon Minerals Plan Consultation*
33. *DCC - Changes to Neighbourhood Highway Group*
34. *MDDC - design of the Town Square*
35. *SWH - Night Road Closure, Exhibition Rd*
36. *Mr D Cann - Crediton to Tiverton road closure*
37. *Ms J Hole - Footpath repairs*
38. *DCC - Temporary Traffic Notice A396 Exeter Road, Devon*

Matters to note

1. *MDDC - Press Release, Mid Devon Show*
2. *DCLG - Press Release, Enterprise Zones*
3. *Sight care - All eyes on the high street in Devon this July*
4. *DCC - Parish Paths Partnership Newsletter July 2015*
5. *Mid Devon Show - Confirmation of Road Closure*
6. *DCC - Community News Roundup July 2015*
7. *Exeter's Great West Run*
8. *VOYC - Monthly update*
9. *Neighbourhood Friends - New resource centre for Crediton*
10. *DALC - August 2015 Newsletter*
11. *Sustainable Crediton - August Newsletter*
12. *Devon Senior Voice - Dementia Awareness Day*
13. *Paul Vincent - Summer Lunchtime Recitals*
14. *Healthwatch Devon - August ebulletin*
15. *Senior Siren - Latest Magazine*
16. *CTC - Public Meeting*
17. *P Vincent - Summer Lunchtime Recitals*
18. *Tong Hogg - Monthly Report*
19. *MDDC - Press Release, Recycling Roadshows*
20. *Pensions Line - July 2015*
21. *Pensions Line Special - August 2015*
22. *NHS - Blood donation*
23. *DCC - Community News Roundup August 2015*
24. *P Vincent - Alex Wilson Lunchtime Jazz*
25. *Devon Communities Together - News & Events*
26. *Sustainable Crediton - Newsletter issue 62*
27. *Healthwatch Devon - August ebulletin*
28. *MDDC – Summons & Agenda*
29. *Action for Children - Volunteer Newsletter*
30. *CAHMS - Newsletter & Invitation*
31. *DALC - September Newsletter*
32. *MDDC - Committee Reports*
33. *NHS - Crediton Steering Group Newsletter Aug 2015*
34. *MDDC - Technical problem with online planning service*
35. *OPCC - Police volunteer roles*
36. *L Strand, Methodist Church – Ceilidh*
37. *Peninsula Pensions - Pensions Line Special*
38. *Devon Highways - Parish & Town Council Conference*
39. *Tiverton Museum – Events*
40. *Crediton Stakeholder Steering Group - Agenda & Minutes*
41. *Crediton Hospital - Steering Group Notes 9th Sept 2015*

30. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

- 31. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
- 32. To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree any actions required.**
- 33. Close**