



Credition Town Council

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Credition
Devon
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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday, 20th November 2018**, at **Credition Library**, Belle Parade, Credition, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

13th November 2018

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **To present the Incredible Edibles Team with its South West in Bloom *It's Your Neighbourhood* Certificate.**
4. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
5. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
6. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
7. **Town Council Minutes** - To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 18th September 2018, and the Extraordinary Credition Town Council meeting held on Tuesday, 9th October 2018, as a correct record.

8. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Crediton Town Council meeting held on Tuesday, 18th September 2018, and the Extraordinary Crediton Town Council meeting held on Tuesday, 9th October 2018, for information only.
9. **Police Report** - To receive the Police report.
10. **To receive, and to ratify the decisions therein, the minutes of the following meetings:**
 - **Environment Committee held on 18th September 2018**
 - **Town Strategy Committee held on 2nd October 2018**
 - **Christmas in Crediton Sub-Committee held on 9th October 2018**
 - **Council Affairs Committee held on 16th October 2018**
 - **Christmas in Crediton Sub-Committee held on 23rd October 2018**
 - **Parish Paths Committee held on 30th October 2018**
 - **Town Strategy Committee held on 6th November 2018**
 - **Christmas in Crediton Sub-Committee held on 13th November 2018**
 - **Environment Committee held on 13th November 2018**

(Copies of the minutes will be issued with the agenda or prior to the meeting.)
11. **Accounts Due for Payment and Receipts** - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 19th September 2018 to 20th November 2018 inclusive and to receive the bank reconciliation. (The schedule of payments and receipts will be issued prior to the meeting.)
12. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
13. **Budget Review** - To review the budget for the year to date. (The budget sheet will be issued prior to the meeting.)
14. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
15. **To receive a recommendation from the Town Strategy Committee for the transfer deed for the Newcombes Meadow public conveniences to be executed, with completion in January/February 2019.** (A copy of the transfer deed will be issued with the agenda.)
16. **To consider purchasing a Civilian Flag for Remembrance Sunday.** (This item has been requested by Cllr Downes.)
17. **To agree the Town Council's calendar of meetings for 2019.** (A copy of the calendar will be issued with the agenda.)
18. **To resolve the dates the Town Council Office will be closed during the Christmas period.**
19. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
20. **Correspondence and Matters To Note** - To receive Council correspondence and matters to note. (A list of the correspondence and matters to note will be issued with the agenda.)

PART TWO

- 21. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
- 22. To receive an update on the recruitment of an Assistant Clerk (Maternity Cover) and to agree a course of action.**
- 23. Close**