



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

Telephone: 01363 773717

Email: townclerk@crediton.gov.uk

PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 16th February 2016**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)

Town Clerk

10th February 2016

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **To receive a presentation from Mr Graham Kerslake regarding a scheme to develop an Anaerobic Digestion Plant at Lords Meadow Industrial Estate adjacent to the Crediton Sewage Works.**
4. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
5. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
6. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
7. **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 19th January 2016, as a correct record.

8. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 19th January 2016, for information only.

9. **To receive, and to ratify the decisions therein, the minutes of the**

- **Floral Crediton Committee meeting held on 26th January 2016**
- **Administration & Personnel Committee meeting held on 26th January 2016**
- **Policy & Forward Planning Committee meeting held on 2nd February 2016**
- **Christmas in Crediton Committee meeting held on 9th February 2016**
- **Administration & Personnel Committee meeting held on 9th February 2016**

(A copy of the minutes will be issued with the agenda.)

10. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [16/00126/CLU](#)

Proposal: Certificate of lawfulness for the continued use of Woodcote as 2 separate residential dwellings with associated gardens (Use Class C3)

Location: Woodcote, Western Road, Crediton, EX17 3NH

Applicant: Mr J Hyson, Wood Park, Hittisleigh, Exeter, EX6 6LW

Reference: [16/00144/FULL](#)

Proposal: Change of Use of former Day Care Centre into 2 flats

Location: Mid-Devon Fulfilling Lives, 1 Bank Place Chambers, Market Street, Crediton, EX17 2AJ

Applicant: Mr Eric Rodd, Rodd Bros, The Old Mill, Upton Hellions, Crediton, EX17 4AE

Reference: [16/00150/CAT](#)

Proposal: Notification of intention to crown reduce 1 Common Lime tree by 2 metres within the Conservation Area

Location: Land at NGR 282855 100630 (Peoples Park), Peoples Park Road, Crediton

Applicant: Mr S Hooper, Hooper Services, 62 Beech Park, Crediton, EX17 1HW

Reference: [16/00023/HOUSE](#)

Proposal: Erection of two storey extension after demolition of existing single garage

Location: 39 Tuckers Meadow, Crediton,

Applicant: Mr N Coles, 39 Tuckers Meadow, Crediton, EX17 3NU

11. **Mid Devon District Council – Planning Decisions**

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: [15/01548/MFUL](#)

Proposal: Erection of industrial units (Use Classes B1& B2) and formation of access and parking

Location: Land at NGR 283829 99476 (Former Railway Land), Crediton, Devon

Applicant: Reliant Building Contractors Ltd, 101 Elm Tree Court, London, NW8 9JT

Reference: [15/01967/FULL](#)
Proposal: Erection of an extension
Location: 12 George Hill, Crediton, EX17 2DT
Applicant: Mr & Mrs M Saunders, 10 George Hill, Crediton, EX17 2DT

Reference: [15/01965/FULL](#)
Proposal: Erection of single storey and two storey extensions
Location: 11 Okefield Avenue, Crediton, EX17 2DJ
Applicant: Mr & Mrs C Kibbey, 11 Okefield Avenue, Crediton, EX17 2DJ

Reference: [15/01975/FULL](#)
Proposal: Revised house type for plot 7 of planning permission 14/02141/FULL
Location: Devon County Council, Newcombes Resource Centre, Newcombes, Crediton, EX17 2AB
Applicant: Jenner Homes, Pool House, Pennsylvania Road, Exeter, EX4 5BJ

Reference: [15/01885/FULL](#)
Proposal: Conversion of existing building (D1 Use) to form new Pharmacy (A1 Use) and Nurse Consulting Rooms (D1 Use), and erection of covered walkway
Location: Newcombes Surgery, Clifford Gardens, Crediton, EX17 2AR
Applicant: Newcombes Surgery Partners, Newcombes Surgery, Clifford Gardens, Crediton, EX17 2AR

Reference: [15/01997/ADVERT](#)
Proposal: Advertisement Consent to display 1 non-illuminated projecting sign and 1 non-illuminated staff information sign
Location: Crediton Dental Care 110 High Street Crediton Devon EX17 3LF
Applicant: IDH Limited, T/A My Dentist, Europa House, Europa Trading Estate, Stoneclough Road, Kearsley, Manchester, M26 1GG

Reference: [15/02000/LBC](#)
Proposal: Listed Building Consent to display 1 non-illuminated projecting sign and 1 non-illuminated staff information sign
Location: Crediton Dental Care 110 High Street Crediton Devon EX17 3LF
Applicant: IDH Limited, T/A My Dentist, Europa House, Europa Trading Estate, Stoneclough Road, Kearsley, Manchester, M26 1GG

The following applications have been WITHDRAWN:

Reference: [15/01844/FULL](#)
Proposal: Change of use of 2 dwellings (C2 Use) and associated garden area to 2 dwellings (C3 Use) with associated garden area
Location: Woodcote, Western Road, Crediton, EX17 3NH
Applicant: Mr J Hyson, Wood Park, Hittisleigh, Exeter, EX6 6LW

Reference: [15/01989/FULL](#)
Proposal: Erection of 1 B1/B2 Use light industrial unit (Revised Scheme)
Location: Land at NGR 284260 100124 (Plot 3), Commonmarsh Lane, Lords Meadow Industrial Estate, Crediton
Applicant: Mr S Nightingale, Plot 3, Commonmarsh Lane, Lords Meadow Industrial Estate, Crediton, EX17 1HU

12. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts and bank transfers for the period 20th January 2016 to 16th February 2016 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
13. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
14. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
15. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
16. **To receive a recommendation from the Policy & Forward Planning Committee for the Town Council to lease the old Gee’s building situated on High Street, Crediton, for a trial period of 12 months to be used for commercial and community purposes with the costs being met from the Town Council’s Economic Development earmarked reserve and/or Localism Projects earmarked reserve.** (Further information, including financial projections, will be issued by the Clerk prior to the meeting.)
17. **To consider the design, layout and content of the Town Council Newsletter following comments received from Councillors.** (Further information relating to this item will be issued with the agenda.)
18. **To consider a TAP Fund application from Sandford Parish Council and decide whether to support it.** (Copies of the request will be issued prior to the meeting. Please note this is a request for support only. The funds relate to Sandford Parish TAP Fund)
19. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
20. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

1. *Crediton Methodist Church - Youth Grant*
2. *CODS - Town Council Grant Funding*
3. *M Stride MP - Letter re Ownership of Community Hospitals*
4. *DCC - Snow Warden Update*

5. *D Cann - Concerns re SWW Road Works*
6. *Devon Countryside Access Forum - Opportunity to join*
7. *MDDC Planning - Notice of Service Disruption*
8. *DCC - Road Closure, A396 Bickleigh Bridge to Burn Cross*
9. *TNM&W Devon CAB - Crediton Statistics*
10. *DCT - Digital Villages Toolkit Event*
11. *Letter from Dr Twomey & Dr Harris - Crediton Hospital Steering Group*
12. *H Keenor - Traffic concerns at George Hill*
13. *Crediton Museum - Transport Exhibition*
14. *T Hart - Concerns re SWW Road Works*
15. *D Cann - Concerns re SWW Road Works*
16. *Resident - Concerns re SWW Road Works*
17. *E Rennie - Concerns re SWW Road Works*
18. *F Letch - Notes from Hospital Steering Group Meeting 27th Jan 2016*
19. *R Nicholls - Re-inventing Crediton April Girt Fair*
20. *C Dalley - MDDC Solar Energy Consultation presentation*
21. *MDDC - Planning Committee agenda*
22. *Devon CCG - Opportunities to provide feedback*
23. *Local Gov. Boundary Commission - Electoral Review of Devon Final Recommendations*
24. *R Nicholls - Flooding concerns*
25. *Devon CCG - Feedback following Hub Event*
26. *R Nicholls - Concerns re Air Quality*
27. *FOI Request - Staff costs*

Matters To Note

1. *RHS – Grass Roots Winter 2015/16*
2. *Healthwatch Devon – Healthwatch Voices Winter 2015/16*
3. *MDDC - Planning Newsletter*
4. *Crediton Community Woods - Background and objectives*
5. *Scope - Notification of Scope house-to-house collection dates*
6. *NHS - Blood donation sessions*
7. *CAHMS - Newsletter January 2016*
8. *MDDC - Press release, free parking available in Crediton High Street car park*
9. *R Nicholls - Project Update*
10. *MDDC - Press release, North West Cullompton masterplan published*
11. *DCC - Community news roundup - January 2016*
12. *Devon Senior Voice - Public Consultation*
13. *Devon CCG - Healthy People January 2016*
14. *Citizens Advice - January Newsletter*
15. *R Nicholls – Planning*
16. *Sustainable Crediton - Newsletter Issue 67*
17. *T Hogg P&CC - Monthly Report Jan 2016*
18. *Healthwatch Devon - Monthly Newsletter*

21. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

- 22. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
- 23. To receive recommendations/nominations for individuals who will receive a Crediton Town plate at the Mayor's Reception 2015.** (Councillors are reminded that this is to recognise the efforts of those who demonstrate outstanding commitment to the well-being of Crediton and the community.)
- 24. Close**