



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 17th January 2017**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)

Town Clerk

10th January 2017

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 13th December 2016, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 13th December 2016, for information only.

8. To receive, and to ratify the decisions therein, the minutes of the
- Policy & Forward Planning Committee meeting held on 3rd January 2017
 - Christmas in Crediton Committee meeting held on 10th January 2017
 - Property & Allotments Committee meeting held on 10th January 2017
 - Public Open Space Committee meeting held on 11th January 2017

(A copy of the minutes will be issued with the agenda or prior to the meeting.)

9. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/00008/CAT
Proposal: Notification of intention to remove 12 Sycamore trees within the Conservation Area
Location: Crediton Tool Hire, Union Road, Crediton, EX17 3AL
Applicant: Mr N Patterson, Lower Creedy, Upton Hellions, Crediton, EX17 4AE

Reference: 17/00023/HOUSE
Proposal: Erection of an extension
Location: 31 Winswood, Crediton, EX17 3EY
Applicant: Mr N Scrivens, 31 Winswood, Crediton, EX17 3EY

10. **Mid Devon District Council – Planning Decisions**

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 16/01661/FULL
Proposal: Alterations to access to upper hall to form new ramp and stairs
Location: Congregational Church, High Street, Crediton, EX17 3LB
Applicant: Mr G Gregory, Congregational Church, High Street, Crediton, EX17 3LB

Reference: 16/01662/LBC
Proposal: Listed Building Consent for alterations to access to upper hall to form new ramp and stairs
Location: Congregational Church, High Street, Crediton, EX17 3LB
Applicant: Mr G Gregory, Congregational Church, High Street, Crediton, EX17 3LB

Reference: 16/01710/FULL
Proposal: Replacement of existing entrance door with window and formation of new entrance door with extended porch roof over
Location: 6A Courtis Gardens, Crediton, EX17 3BQ
Applicant: Newcombes (Crediton) Housing Association Ltd, C/o Mr Mike Armstrong, 5 Parr House, Lennard Road, Crediton, EX17 2AP

Reference: 16/01168/FULL
Proposal: Retention of change of use of funeral directors (sui generis) to mixed use office, storage and dog grooming parlour (B1 and sui generis)
Location: Mucky Mutts, Unit 1, Hermosa, Peoples Park Road

Applicant: Mrs Joanne Priddle, Mucky Mutts of Devon, Hermosa Workshop, Peoples Park Road, Crediton, EX17 2DD

Reference: 16/01650/HOUSE

Proposal: Erection of two storey side extension and extension to existing rear patio area

Location: 5 Murley Close, Crediton, EX17 2DU

Applicant: Mr V Keenor, 5 Murley Close, Crediton, EX17 2DU

Reference: 16/01818/CAT

Proposal: Notification of intention to remove 3 branches from 1 Ash tree within the Conservation Area

Location: Penton House, Penton Lane, Crediton,

Applicant: Ms Louise Green, 21 Chestnut Close, Crediton, EX17 1JD

Reference: 16/01742/LBC

Proposal: Listed Building Consent for replacement of a flat roof with pitched roof on detached garage

Location: Winswood Spinney, Park Road, Crediton, EX17 3BS

Applicant: Mr J De Boyer, Winswood Spinney, Park Road, Crediton, EX17 3BS

Reference: 16/01741/HOUSE

Proposal: Replacement of a flat roof with pitched roof on detached garage

Location: Winswood Spinney, Park Road, Crediton, EX17 3BS

Applicant: Mr J De Boyer, Winswood Spinney, Park Road, Crediton, EX17 3BS

Reference: 16/01518/FULL

Proposal: Erection of dwelling

Location: 30 Primrose Way, Crediton, EX17 1BZ

Applicant: Mr K & Mrs M Skinner, 30 Primrose Way, Crediton, EX17 1BZ

Reference: 16/01595/ADVERT

Proposal: Advertisement Consent to display 1 externally illuminated fascia sign and 1 externally illuminated hanging sign

Location: 28 High Street Crediton Devon EX17 3AH

Applicant: Jurassic Coast Coffee Limited C/o Mr S Millett, Walsingham Planning, Bourne House, Cores End Road, Bourne End, SL8 5AR

Reference: 16/01594/FULL

Proposal: Change of use of ground floor from Class A1 (Shop) to mixed use Class A1 (Shop) and Class A3 (Cafe) and associated

Location: 28 High Street Crediton Devon EX17 3AH

Applicant: Jurassic Coast Coffee Limited C/o Mr S Millett, Walsingham Planning, Bourne House, Cores End Road, Bourne End, SL8 5AR

- 11. Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts, and bank transfers for the period 14th December 2016 to 17th January 2017 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)

12. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
13. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
14. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
15. **To receive nominations for the appointment of members to the following Committees:**
 - **Policy & Forward Planning Committee (1)**
 - **Grants Committee (1)**
16. **To receive a recommendation from the Policy and Forward Planning Committee to approve the protocols on marking the death of senior members of the Royal Family.** (Copies of the protocols will be issued with the agenda.)
17. **To consider the future of Christmas in Crediton.** (Councillors attention is drawn to minute 1612/205 of the full Council meeting held on Tuesday, 13th December 2016 and the minutes of the Christmas in Crediton Committee meeting held on Tuesday, 10th January 2017.)
18. **To consider re-joining Devon County Council’s Road Warden Scheme and agree a course of action.** (Further information regarding the Road Warden Scheme will be issued with the agenda.)
19. **To consider and comment on the proposed modifications to Mid Devon District Council’s Local Plan Review Proposed Submission document.** (For further information Councillors are requested to follow this link <https://www.middevon.gov.uk/residents/planning-policy/local-plan-review/>)
20. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
21. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

1. *Western Power – Invitation*
2. *MDDC - Planting tree St Lawrence Green*
3. *T Fraiquin - parking residential streets*
4. *D Richards - Oak tree planting Peoples Park*
5. *MDDC - Code of Conduct Complaint*
6. *NALC - No extension of referendum principles*
7. *Jacobs - Road closure - C507 Unnamed road, Cheriton Bishop*
8. *Devon LGPS Fund - Employer Contribution Rates 2017-2020*
9. *MDDC - Local Plan Review*
10. *Mike Summerton - St Lawrence Green toilets*
11. *MDDC - Agenda Council Meeting 5th January 2017*
12. *MDDC - Agenda for Cabinet 5th January 2017*
13. *Newcombes Meadow Community Group - AGM 1st February 2017*

14. *Crediton Twinning Association - Grant thank you letter*
15. *MDDC - Scrutiny Panel Agenda 16th January 2017*

Matters To Note

1. *Local Bus Services - changes to '5' timetables*
2. *MDDC - Local Plan Review for Public Consultation*
3. *The Turning Tides - Newsletter 002*
4. *DEFRA - Air Pollution*
5. *MDDC - Christmas and festive season recycling 2016*
6. *DCC connect me – December 2016*
7. *DCC Pensions Line – December 2016*
8. *Citizens Advice - Christmas Newsletter*
9. *Devon County Council - December newsletter*
10. *Western Power - severe weather bulletins*
11. *Police & Crime Commissioner - Monthly report - December 2016*
12. *Western Power - Business Plan & workshops [copy of Summary Report in office]*
13. *NHS - Your Future Care - Monthly Newsletter December 2016*
14. *DCC - Highway Community Enhancement Fund*
15. *MDDC - North Devon Line Railway Survey 2016-17*
16. *Turning Tides Project - Newsletter 003*
17. *New Cultural Hub - consultation feedback*
18. *Sustainable Crediton - Newsletter Issue 78*
19. *Healthwatch Devon - Monthly newsletter*

22. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

23. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
24. **To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and Town Square.**
25. **Close**