



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 17th November 2015**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

11th November 2015

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
6. **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 20th October 2015, as a correct record.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 20th October 2015, for information only.

8. **To receive, and to ratify the decisions therein, the minutes of the**
- **Christmas in Crediton Committee meeting held on 27th October 2015**
 - **Grants Committee meeting held on 27th October 2015**
 - **Property & Allotments Committee meeting held on 10th November 2015**
- (A copy of the minutes will be issued with the agenda.)
9. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [15/01548/MFUL](#)
Proposal: Erection of industrial units (Use Classes B1 & B2) and formation of access and parking
Location: Land at NGR 283829 99476 (Former Railway Land) Crediton
Applicant: Reliant Building, Contractors Ltd, 101 Elm Tree Court, London, NW8 9JT

Reference: [15/01679/FULL](#)
Proposal: Erection of two storey extensions to form annex, playroom and garden store (Revised Scheme)
Location: 9 Saxon Close, Crediton, EX17 3DS
Applicant: Mr M S Choudhury, 9 Saxon Close, Crediton, EX17 3DS

10. **Mid Devon District Council – Planning Decisions**
Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: [15/01349/FULL](#)
Proposal: Conversion of one dwelling into two dwellings and alterations to include erection of porch, scullery and staircases, replacement of single storey rear extension and alterations to access
Location: Penton, Penton Lane, Crediton, EX17 1ED
Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED

Reference: [15/01351/LBC](#)
Proposal: Listed Building Consent for conversion of one dwelling into two dwellings and alterations to include erection of porch, scullery and staircases, replacement of single storey rear extension and alterations to access
Location: Penton, Penton Lane, Crediton, EX17 1ED
Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED

Reference: [15/01336/FULL](#)
Proposal: Retention of a conservatory and perimeter wall
Location: 3A Okefield Road, Crediton, EX17 2DN
Applicant: Mrs W Searle, 3A Okefield Road, Crediton, EX17 2DN

Reference: [15/01490/FULL](#)
Proposal: Erection of a porch, installation of new windows and internal alterations
Location: Universal Office Solutions Ltd, Marsh Road, Lords Meadow Industrial Estate, Crediton, EX17 1EU

Applicant: Mrs H Perry, Universal Office Solutions Ltd, Marsh Road, Lords Meadow Industrial Estate, Crediton, EX17 1EU

11. Mid Devon District Council - Premises Licence Applications

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following premises licence applications:

Variation Application Number:

[018357](#)

Premises:

Morrisons, Mill Street, Crediton, EX17 1EY

- 12. Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 21st October 2015 to 17th November 2015 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
- 13. To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
- 14. Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
- 15. To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued with the agenda.)
- 16. To consider and agree/amend Crediton Town Council’s budgets prepared by the Council’s Responsible Financial Officer for the Financial Year 2016 -2017** (Copies of the draft budget will be issued at the meeting and this item will stand adjourned until the December Council meeting.)
- 17. To consider and agree/amend Crediton Town Council’s reserve levels for the financial year 2016-2017** (Copies of the reserve levels will be issued at the meeting and this item will stand adjourned until the December Council meeting.)
- 18. To discuss and agree Crediton Town Council’s precept for the financial year 2016-2017 and make recommendations to full Council.** (The precept figures will be issued at the meeting and this item will stand adjourned until the December Council meeting.)
- 19. To consider a request from Crediton Hospital Stakeholder Group for the Town Council to write to Mel Stride MP to request that Crediton Community Hospital buildings remain within local ownership.** (A copy of the request will be issued with the agenda.)
- 20. To discuss possible locations for coach parking in Crediton.** (The documentation relating to this item will be issued with the agenda.)
- 21. To receive an update from the Town Clerk following her recent meetings with Mid Devon District Council Officers regarding the proposed closure of Mid Devon District Council’s services in Crediton.**
- 22. Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**

- 23. Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

01. Mrs Douglas - Letter re Waresfoot Drive
02. Mrs Farley - Letter re Exeter Road Bus Stop
03. Crediton Post Office - Notification of refurbishment
04. Mrs Haydon - Letter re Memorial Plaque
05. DCC - Road Closure, Church Street
06. DCC - Road Closure, Pedlerspool Lane
07. DCC - Road Closure, Red Cross Hill to East Lodge
08. DCT - Notice of AGM
09. The Devon Chef - Tim's Ocombe Farm Courses
10. Devon CCG - Members of the CCG
11. NHS - Stakeholder briefing
12. MDDC - Community Resilience Forum
13. ROC - ROC Conversation in Lapford
14. Cllr Nick Way - Plans for Crediton Library
15. CTC - Email to MDDC re Play Area Consultation
16. Ms Richards - Samuel Crocker's Memorial
17. DCC - Tough Choices meeting
18. Town Team - Invite to AGM
19. Mr MacAulay - Letter re Fixed Penalty Notice
20. SHW - Road Closure, Commercial Road
21. MDDC - Coach parking area
22. Mr Nicholls - Crediton Woods meeting date
23. DCC - Road Closure, Commercial Road & Marsh Road
24. Mr J Boyle - 15-01548-MFUL Objection to Planning Application
25. Ashtead Plant Hire - Proposed Road Closure, Raddon Hill
26. Crediton Area History & Museum Society - Family History Research
27. MDDC - Response to FOI Request
28. DCC - Road Closure, Westwood to Beare Farm and Uton Barton to Beare Farm

Matters To Note

01. Music Makers – Programme
02. Sustainable Crediton - October Events Reminder
03. MDDC - Press Release. 'Stop Poaching' Campaign
04. CTC - Change of Committee Name
05. Crediton Woods Action Group - Notes of Meeting
06. DCC - Community News Roundup October 2015
07. Healthwatch Devon - Latest Magazine
08. DCC - Devon Flood Risk Management Strategy Update
09. Sustainable Crediton - Newsletter Issue 64
10. DALC - November Newsletter
11. DCC - Useful website links

12. *Crediton Hospital Steering Group - Meeting notes*
13. *MDDC - Press Release. 'New Chief Executive'*
14. *Crediton Hospital - Stakeholder Newsletter & Oasis Info*
15. *NALC - Larger Councils' Committee Minutes*
16. *Devon Senior Voice -Autumn 2015 Magazine*
17. *MDDC - Press Release, S W Ambulance Service*
18. *Mr Nicholls - Update on Crediton Woods*

24. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

25. Close