



# Crediton Town Council

Market Street

Crediton

Devon

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## PUBLIC NOTICE

You are hereby invited to attend a Meeting of Crediton Town Council's Property & Allotments Committee, which will be held on **Tuesday 14<sup>th</sup> March 2017**, in the **Council Chamber**, Market Street, Crediton at **6.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**

**Town Clerk**

7<sup>th</sup> March 2017

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

### AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
6. **Property & Allotments Committee Minutes** – To approve and sign as a correct record the minutes of the Property & Allotments Committee Meeting held on 21<sup>st</sup> February 2017.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Property & Allotments Committee Meeting held on 21<sup>st</sup> February 2017, for information only.

8. Allotments [CTC Allotments](#)
  - a) To consider the following issues and agree a course of action:
    - Vacant plots, Non-cultivation Notices and Notices To Quit
  - b) To consider matters raised by the Boniface Allotments Association and agree a course of action.
  - c) To consider matters and issues raised by allotment tenants and agree a course of action.
  - d) To discuss making the Exhibition Road allotment site more accessible and agree any actions.
9. To receive an update from the Assistant Clerk on the following:
  - Pressure washing
  - Various stonework
  - Various paintwork
  - St Boniface Statue stonework
  - Weed clearance on Lords Meadow Industrial Estate
  - Bus shelter cleaning
10. To discuss the Crediton Grounds Maintenance Contract for 2017-2020 and agree a course of action. (Further information relating to this item will be issued with the agenda.)
11. To consider a quotation to purchase a St Saviours Way car park sign that can be located in the alleyway leading to the car park and agree a course of action. (A copy of the quotation will be issued prior to the meeting.)
12. To review the Committee's aims and objectives as detailed within the Council's Action Plan. (A copy of the Council's action plan will be issued with the agenda.)
13. **Business brought forward** - At the direction of the Chairman, to report on matters not on the agenda and for information only.

## **PART TWO**

14. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.
15. To consider correspondence received in relation to the land at Stonypark. (Copies of the correspondence will be issued with the agenda.)
16. Close