



## Bus Shelter Report

**Report by:** Town Clerk  
**To:** Full Council  
**Date:** For consideration on 16 November 2021

### **Recommendation**

Full Council is recommended to consider and agree the removal and installation of five new bus shelters at Tesco, Lloyds Bank, Helmores, St Lawrence Green and Joseph Locke Way.

#### **1. Purpose**

- 1.1 This report sets out a proposal for a company to take ownership and maintenance responsibilities of five bus shelters in Credition.
- 1.2 The report seeks to address the complaints received regarding the current state of the bus shelters and to improve the current provision within Credition.
- 1.3 To agree for Devon County Council to pay for the removal of old shelters and installation of new shelters.

#### **2. Background**

- 2.1 The Town Council currently pays for the bus shelters to be cleaned on a regular basis by an external contractor. This is at a cost of £480.00 per annum.
- 2.2 The bus shelters are listed as assets, though ownership of the bus shelters is unknown.

#### **3. Proposal**

- 3.1 That Fernbank Advertising, either under the Devon County Council agreement or a separate agreement, assume responsibility for the cleaning, maintenance, repair and insurance (public liability) for the shelters at no cost to the council for the next 20 years.
- 3.2 The new bus shelters would include sedum (living) roofs to improve oxygen levels and remove air particles, especially important along the A377.  
Below are examples of the sedum roof shelters proposed for installation.



3.3 Investigation into heritage bus shelters has been undertaken, but there are no viable options for a bus shelter of this design and a sedum roof. CTC would also be responsible for their maintenance. The below is an example of heritage style bus shelter and associated costs:



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## 4. Financial Implications

4.1 Devon County Council have agreed to pay for the removal and installation of the bus shelters.



## 5. Conclusion

- 5.1 The Town Council has assumed responsibility for the cleaning of the bus shelters, despite the unknown ownership. This proposal removes the regular maintenance responsibility.

Rachel Avery - Town Clerk and RFO



## Town Square Report

**Report by:** Town Clerk  
**To:** Full Council  
**Date:** For consideration on 16 November 2021

### **Recommendation**

That CREDITON Town Council accepts a long term lease on the Town Square should the terms be favourable, subject to the issues with the surfacing of the Town Square being corrected.

#### **1. Purpose**

- 1.1 This report sets out the proposal to enter a long-term lease with Mid Devon District Council, for full responsibility of the Town Square.

#### **2. Background**

- 2.1. CREDITON Town Council currently administers all events on the Town Square, except for the Farmers Market.
- 2.2. It is owned by Mid Devon District Council.
- 2.3. The Town Clerk entered negotiations with Mid Devon District Council regarding the transfer/long lease of the asset in order for CREDITON Town Council to have control of the area.

#### **3. Proposals**

- 3.1. That CREDITON Town Council enters a long term lease.
- 3.2. That CREDITON Town Council administers events on the Town Square in their entirety.
- 3.3. That CREDITON Town Council takes full responsibility for all maintenance.
- 3.4. That CREDITON Town Council continues communication with Mid Devon District Council regarding the issues relating to the surfacing. The officer has confirmed that they will not walk away from this and will attempt to make it right.

#### **4. Financial Implications**

- 4.1 A full business case will be undertaken when the terms of the lease are confirmed.

#### **5. Conclusion**

- 5.1 CREDITON Town Council has taken on an increased responsibility for the Town Square and Mid Devon District Council have reduced their provision in terms of maintenance. By holding a long term lease, CREDITON Town Council may be in a position to discuss a future asset transfer.

Rachel Avery PSLCC  
Town Clerk

