



**Christmas in Crediton Sub-Committee Minutes
Tuesday, 13th October 2020 at 11.00 am held via Zoom**

Page 10

Present: Liz Brookes-Hocking, Stephanie Jones, Alan Quick, Louise Martin, Paul Fallon, Lisa Blake (Special Projects Officer) and Rachel Avery (Town Clerk)

Apologies: Jim Cairney and Jack Robson

In attendance: Peter Hamilton

35. To receive and accept apologies

None received.

36. Declarations of Interest

None declared. Christmas in Crediton Sub-Committee Minutes.

It was resolved to agree and sign, as a correct record, the minutes of the meeting held on 29th September 2020. (Proposed by Cllr Brookes-Hocking).

37. Christmas lighting

- **To receive an update**

It was noted that the festoon lighting for St Lawrence Green and lights for the main tree had been purchased, as agreed at the last meeting.

Testing will take place on Tuesday 20th October.

It was noted that trees and stars would be installed on Sunday 8th November 2020.

- **To discuss the complaint regarding damage to guttering**

It was noted that Rachel had met with the complainant and the issue had been dealt with between the Town Council and Lamps and Tubes.

38. To discuss and agree any actions regarding participation of businesses, schools and other organisations.

The poster had been drafted, and required final sign off. The poster would be put up in shop windows and sent to schools electronically.

Steph requested that a copy of the poem in A3 be created to add to the Tesco Community noticeboard.

Action: Final draft to be circulated. Poem to be printed on A3 paper.

Lisa confirmed that Rev. Matthew Tregenza was able to judge the competition alongside Rivka Jacobs.

Action: Louise Martin to ask new Methodist Church Minister if they are able to judge.

Lisa confirmed that two prizes had been received from Andrew Drayton on behalf of Tesco for the competition. There were smaller prizes available at the offices for the year groups at the schools/nurseries but they would require some paints.

Action: Lisa to contact Morrisons and ask if they are able to provide smaller gifts.

39. **To discuss the proposals for a Christmas puppet show on the Town Square.**
Peter Hamilton provided an over view of his plans, which were widely supported by the sub-committee. A tentative date of Saturday 13th Decembver has been agreed, with two back up dates but communication with the Farmer's Market. It was noted that the Town Square benches would be reinstated for this weekend.
Action: Rachel and Jack to liaise regarding Risk Assessments and other arrangements.
40. **To review the finances for the 2020 Christmas in Crediton project.**
The budget would be ciculated, with details of agreed purchases for this financial year which are yet to be paid.
Action: Rachel to circulate finances information.
41. **To agree the date of the next meeting.**
Agreed: Tuesday 27th October 2020 at 11.00am.
42. **Close**
The meeting closed at 11.48am.

Signed .



A large black rectangular redaction box covers the signature. Below the box, there are two faint, handwritten vertical lines.

Date: 16/11/20 (Chairman)