



**Minutes of Credition Town Council's Community & Environment Committee Meeting
held on Tuesday 17 January 2023, at 19.00 at Old Landscore School, Greenway, Credition.**

Present: Cllrs E Brookes-Hocking, J Harris, N Letch, G Cochran, D Ross, M Szabo and S Chenore

In Attendance: Emma Anderson, Assistant Clerk
Penni Tearle, Chairman of the Boniface Allotment Association

119 Public Question Time

There were no questions.

120 To receive and accept apologies

None received.

121 Declarations of Interest

None.

122 To note that decisions will be made with the climate emergency at the forefront of decision and policy making

This was noted.

123 Order of Business

There were no changes.

124 Chairman's and Clerk's Announcements

None.

125 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Community & Environment Committee meeting held on 29 November 2022

It was **resolved** to approve and sign the minutes. (Proposed by Cllr Harris)

126 Allotments:

- **To discuss the top path at Exhibition Road allotments, adjacent to A3072, and agree any actions**

The Assistant Clerk advised the committee of the quote received to grade and stone the top path. With the quote coming in at over £5,000 it was **agreed** that the project could progress if grant funding was successfully awarded to cover the full cost, but further quotes need to be obtained initially.

- **To receive the report on the installation of water troughs and agree any actions**

The report outlined the cost of a trough, supply only. The Assistant Clerk is still awaiting quotes for the installation. One contractor had provided a verbal quote before the meeting for the supply and installation of a 4 ft trough at an approximate cost of £870 + VAT.

As further information is needed regarding location, it was **resolved** to arrange a site visit with Penni Tearle and obtain further quotations for consideration at the next meeting.
(Proposed by Cllr Harris)

- **To consider the following issues and agree a course of action – Vacant plots, Non-Cultivation Notices and Notices to Quit**
No notices issued since the last meeting and one small vacant plot.
- **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions**
None raised.

Penni Tearle left the meeting at 19.13

127 To receive the report on the planting requirements for the 2023 floral displays and consider the recommendations therein

The Assistant Clerk advised members that a meeting had been held with the local resident offering voluntary support. The volunteers have expressed an interest in planting up the tubs/planters that are not tiered (1 at Mill Street, 1 at Tolleys and 4 at the War Memorial)

It was **resolved** to order the plants from Nursery A. (Proposed by Cllr Harris)

It was **resolved** to instruct Contractor A to plant the 4 flowers on the town square and 4 flower towers outside Hillbrow Care Home, with the local volunteers planting the remaining tubs.
(Proposed by Cllr Harris)

128 To receive the report on the watering requirements for the 2023 floral displays and consider the recommendations therein

It was **resolved** to instruct Contractor A at a cost of £5,556 + VAT. (Proposed by Cllr Harris)

129 To reconsider and agree the tender documents for the grounds maintenance contract for 2023-2026

It was **resolved** to agree the tender documents for the grounds maintenance contract.
(Proposed by Harris)

130 To consider and agree the Scout Memorial Garden maintenance contract for 1 April 2023 – 31 March 2024

It was **resolved** to agree the Scout Memorial Garden maintenance contract. (Proposed by Harris)

131 To consider and agree the tender documents for the grass verge cutting contract for 1 April 2023 – 31 March 2024

It was **resolved** to agree the tender documents with the following amendments:

- Number of cuts to reduce from 8 to 6 per year. Additional cuts can be agreed with the town clerk.
- Include requirement for attendance sheets to be completed after each cut.

(Proposed by Cllr Brookes-Hocking)

Ellis H

132 To receive an update on the proposed Britain in Bloom enhancements

It was **resolved** to approve the purchase of a galvanised pole to fit to an existing pole outside Crediton Museum. This pole will then be used to hold 2 additional hanging baskets, adding £121.90 to the hanging basket order. (Proposed by Cllr Brookes-Hocking)

Before proceeding, it was **agreed** for the Assistant Clerk to check the distance between the pole and the external wall to ensure hanging baskets could be positioned here successfully.

133 To discuss the poor state of the five cast iron heritage litter bins and agree a course of action

Item requested by Cllr Szabo. It was **agreed** for the Assistant Clerk to obtain quotations for the litter bins to be restored.

134 To receive an update on the installation of a dog poo bin near Downeshead Lane

Cllr Brookes-Hocking provided an update following a related complaint dealt with by the Council Affairs Committee meeting. The Assistant Clerk also advised that additional complaints have been received regarding the new footpaths and increased dog waste. As the new paths remain the responsibility of the developer, an email has been sent to Devonshire Homes regarding the need for dog poo bins.

Whilst awaiting a response from Devonshire Homes, it was **agreed** for the Assistant Clerk to investigate whether the footpath connecting Tarka View to Downeshead Lane is complete.

135 To receive an update on open spaces

None.

136 To note the date of the next meeting - 28 February 2023

The date of the next meeting was **noted**. The meeting was closed at 19.48

Signed .. 
Chairman

Dated... 28/02/22