



**Minutes of the Christmas in Credition Sub-Committee meeting of the Working Groups held on Wednesday, October 4, 2023 at 11:00 in The Bungalow, 8 North Street, EX17 2BT.**

**Present:** Cllrs Liz Brookes-Hocking and Jim Cairney, Alan Quick, Jack Robson and Jo Ward

**Apologies:** Cllr Steve Huxtable and Paul Fallon

**In Attendance:** Jo Davey

**Minute Taker:** Emma Anderson

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## MINUTES

### 23 APOLOGIES

It was **resolved** to receive and accept apologies from Cllr S Huxtable and Paul Fallon (Proposed by Cllr Brookes-Hocking)

### 24 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

- **To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

Cllr J Cairney declared that as a member of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

- **To consider any dispensation requests**

There were no dispensation requests.

### 25 CHRISTMAS IN CREDITON SUB-COMMITTEE MINUTES

It was **resolved** to approve the minutes. (Proposed by Cllr Brookes-Hocking)

### 26 CLIMATE EMERGENCY

This was **noted**.

## 27 ACTION POINTS FROM THE PREVIOUS MEETING

- To arrange a site visit to test the use of light projections on the Town Square

It was **agreed** for Cllr Huxtable to bring the lights into the office to allow for the testing to take place.

- To receive an update on the rope lighting on the railings at Union Terrace

It was **agreed** to investigate the storage unit below Union Terrace and whether power could be sourced from it.

- To receive an update on using solar-powered uplighting for the tree at East Street

It was **agreed** for Jo Ward to test these.

## 28 ENTERTAINMENT

The running order was discussed and agreed as follows:

Town Square:

1400 Official Opening

1405 Turning Tides

1425 Otter Morris

1445 Sandford Sings

1520 School Choirs

1540 Otter Morris

1605 Red Dirt Band

(1615 Lantern procession assembles – top of North St)

1630 Lantern procession departs from North St

(1630 Parade assembles – top of Market St)

1645 Parade & Otter Morris leave Market St

1700 Switch on & Father Christmas

1710 Red Dirt Band

1800 Finish

Outdoor roaming entertainment:

Elves & fairy from 1400 – 1700

1500 Snow King & Queen x 30 mins

1600 Snow King & Queen x 30 mins

1700 Snow King & Queen x 30 mins

Indoor

1420 Punch & Judy

1445 Puppet Making

1540 Punch & Judy

1600 Lantern Collection

It was **agreed** for Jo Davey and Cllr Brookes-Hocking to meet to discuss creating a program to advertise the event in detail.

The Deputy Clerk advised members that the following food stalls have been booked: Rotary Club, Three Little Pigs, Thai street food, crepes and a youth club stall. Jack Robson expressed concern regarding the choice of hog roast within the food options, with regards to the climate emergency and reducing meat consumption.

## 29 PROMOTIONAL MATERIAL

It was **resolved** to approve the artwork for the Christmas in Crediton poster, with a few visual amendments. (Proposed by Cllr Brookes-Hocking)

It was **agreed** to put the Christmas in Crediton banners up this year and request permission at the following locations: Tesco (Wellparks), QE Drive and Cllr Downes fence (Blagdon).

## 30 LANTERN WORKSHOPS

The Deputy Clerk advised members that the workshops for Guides, Haywards, Landscore and Youth Club are booked in and starting from 16 October. Charlotte is just waiting on contact from the Scouts. All materials have been purchased and Charlotte is currently sourcing best value lights for the larger lanterns.

It was **agreed** for the workshop dates to be sent to Alan Quick, for photo/video opportunities.

*Jack Robson left the meeting at 12.00*

## 31 FINANCES

The Deputy Clerk provided an update on the finances.



**32 DATE OF NEXT MEETING**

Due to Cllr Brookes-Hocking being unable to attend 1 Nov, it was agreed that the date of the next meeting would be Wednesday, 8 November at 11.00.

The meeting closed at 12.17.

**33 REPORTS PACK**

Signed .....  
Dated... 26/03/24 .....