



Minutes of the Youth Sub-Committee of the Working Groups held on Tuesday, October 15, 2024 at 18:00, at Old Landscore School, Greenway, Credition, EX17 3LP

Present: Cllrs Rachel Backhouse, Giles Fawssett and Steve Huxtable

Apologies: Cllr Liz Brookes-Hocking

In Attendance: Cath Kelly – Lead Youth Worker

Minute Taker: Rachel Avery – Town Clerk

MINUTES

15 / WELCOME AND INTRODUCTION

2024 Cllr Backhouse opened the meeting at 18.00.

16 / PUBLIC QUESTION TIME

2024 There were no members of the public in attendance.

17 / APOLOGIES

2024 **Decision:** It was **resolved** to approve apologies from Cllr F Letch, due to illness.
(Proposed by Cllr Huxtable)

18 / DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

2024

**18.1 / TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE
2024 PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations on interest.

**18.2 / TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE
2024 TO THE TOWN CLERK PRIOR TO THE MEETING)**

There were no dispensation requests.

19 / ORDER OF BUSINESS

2024 There were no amendments to the order of business.

20 / CHAIR'S AND CLERK'S ANNOUNCEMENTS To receive any announcements which
2024 the Chair and Town Clerk may wish to make (for information only)
There were no announcements.

21 / YOUTH SUB-COMMITTEE MINUTES

2024 **Decision:** The minutes from the Youth Sub-Committee meeting held on Tuesday, 23 July, 2024, were **approved** as a correct record. (Proposed by Cllr Fawssett)

22 / ACTION PLAN

2024 The Action Plan covering November 2024 to September 2025 was reviewed.

The following points were made:

- Additional timelines would be useful, with clear separation between 2024/25 and 2025/26
- Name of responsible person using job title rather than name/initial
- Clearer description of some work areas (such as mayoral reception involvement)
- Typographical errors to be amended.

Action: Lead Youth Worker to amend, for approval at next meeting.

23 / GRANT INCOME 2025/2026

2024 The document was **noted**.

24 / NATIONAL YOUTH WORK WEEK AND LAUNCH OF YOUTH STRATEGIC PLAN

2024 The Lead youth Worker outlined the event taking place on Wednesday 07 November, noting that all councillors had received an invitation. The event would include a showcase of artwork, music and presentation of awards.

25 / DATE OF NEXT MEETING

2024 **Decision:** It was agreed that the next meeting would take place on Tuesday 10 December 2024.

26 / PART II

2024 **Decision:** It was **resolved** to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Backhouse)

27 / STAFFING

2024 The staffing structure was **noted**.

28 / REPORTS PACK

2024

Signed 

Dated 01/07/25