



**Minutes of Credition Town Council's Grants Committee Meeting
held on Tuesday, 26th April 2016, at 6.00 pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Miss J Harris, Mr F Letch, Mrs A Hughes, Miss J Walters and Mrs L Brookes-Hocking

In Attendance: Miss E Lucas, Assistant to the Town Clerk & Mayor

24. To receive and accept apologies

No apologies were received.

25. Declarations of Interest.

Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

26. Order of Business

There were no changes to the order of business.

27. Chairman's and Clerk's Announcements

There were no announcements.

28. Grants Committee Minutes – To approve and sign the minutes of the Grants Committee Meeting held on 27th October 2015, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve, and sign, the minutes of the Grants Committee Meeting held on 27th October 2015 as a correct record. (Proposed by Cllr Letch)

29. Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Grants Committee Meeting held on 27th October 2015, for information only.

Page 5 minute 20 – Cllr Brookes-Hocking asked why a reason had not been provided as to why the Turning Tides application had been turned down and whether this was consistent with previous sets of minutes. The Assistant confirmed this was consistent with the previous minutes that set out the allocation of the 2015-16 budget.

30. To consider applications for grant funding for the financial year 2016-2017 from the following groups/organisations. A copy of each application received had been issued with the agenda. The Assistant advised members that the 2016-17 grants budget stood at £4,940. Some confusion was expressed regarding which financial year was being considered. The Assistant addressed this confusion.

Credition & District Access Group. It was **resolved** to approve a grant of £100. (Proposed by Cllr Brookes-Hocking)

Sandford Millenium Green Trust. It was resolved to write to Sandford Millenium Green Trust and explain that Crediton Town Council cannot fund the maintenance of the Green and cob structure as it is a Sandford venue, but the Town Council are, however, in favour of maintaining the path as a link between the two communities. (Proposed by Cllr Brookes-Hocking)

Crediton History Trail. It was resolved to approve a grant of £447.50. (Proposed by Cllr Letch)

Newcombes Meadow Community Group. It was resolved to approve a grant of £2,500 from the Council's General Fund, as recommended by the Town Clerk. (Proposed by Cllr Letch)

31. To consider the Council's policy/procedure when refusing a grant application.

Members discussed the current procedure in depth. It was resolved to ensure the following procedure is followed:

- When the Council turns down a grant application or does not grant the full amount a reason must be provided, and minuted, so that the Town Clerk can inform grant applicants as to why they weren't successful or fully granted.
- The Council staff will provide unsuccessful applicants with advice regarding alternative funding sources, if an appropriate source is known.

(Proposed by Cllr Letch)

Cllr Brookes-Hocking explained some sort of criteria needed to be established in order to ensure applicants know what to expect when submitting. Members agreed to look at the applications that have been turned down in recent years in order to ascertain whether the reasons are policy guiding. It was resolved to discuss this item again at the July meeting. (Proposed by Cllr Brookes-Hocking)

32. The meeting closed at 6.40 pm

Signed:..........
(Chairman)

Date: 31-1-17.....